

Citizen Participation Plan for Longbow Lot 7

Date: November 10, 2022

Purpose: The purpose of this Citizen Participation Plan is to inform citizens, property owners, neighborhood associations, agencies, schools and businesses in the vicinity of the site of an application for the project, Longbow Lot 7. This site is located at 5400 W McDowell Road, Mesa, AZ 85215. This plan will ensure that those affected by this application will have an adequate opportunity to learn about and comment on the proposal.

Contact:

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Pre-submittal Meeting: The pre-application meeting with City of Mesa planning staff was held on August 23, 2022. Staff reviewed the application and recommended that adjacent residents, neighborhood associations, and nearby registered neighborhoods be contacted.

Action Plan: In order to provide effective citizen participation in conjunction with their application, the following actions will be taken to provide opportunities to understand and address any real or perceived impacts their development that members of the community may have.

1. A contact list will be developed/provided to the applicant by the City of Mesa for citizens and agencies in this area including:
 - All registered neighborhood associations within one mile of the project.
 - Homeowners Associations within one half mile of the project
 - Property owners within 1,000 feet from site, but may include more
2. All persons listed on the contact list will receive a letter describing the project, project schedule, site plan and invitation to a series of up to two neighborhood meetings to be held via a virtual meeting.
 - The first meeting will be an introduction to the project, and opportunity to ask questions and state concerns. Contact info from those in attendance will be collected. Copies of the contact info and any comments will be given to the City of Mesa Planner assigned to this project.
 - The second meeting (optional or as needed) will be held two weeks later and will include responses to questions and concerns of the first meeting. Contact info of participants and comment cards will be copied to the City of Mesa Planner.
3. Neighborhood Associations, Homeowners Associations and Neighbors within 1,000 feet of the site will be called by telephone to inform them personally of the project and receive comments (optional).
4. Presentations will be made to groups of citizens or neighborhood associations upon request.

[All materials such as sign-in lists, comments, and petitions received are copied to the City of Mesa]

Anticipated Schedule: Pre-submittal meeting – August 23, 2022

Application Submittal – November 14, 2022

First Neighborhood Meeting – December 8, 2022

Second Neighborhood Meeting (if needed) – December 22, 2022

Submittal of Citizen Participation Report and Notification materials – January 25, 2023

Planning and Zoning Board Hearing – February 14, 2023