



City Council Report

Date: March 20, 2023
To: City Council
Through: Michael Kennington, Deputy City Manager/Chief Financial Officer
From: Edward Quedens, Business Services Director
Kristy Garcia, Procurement Administrator
Subject: Dollar Limit Increase to the Term Contract for Electrical Services for Utilities Infrastructure for the Water Resources Department **(Citywide)**

Recommendation

Council is requested to approve the contract amendment as recommended.

The Water Resources Department and Purchasing recommend increasing the dollar limit with Swain Electric, Inc. by \$400,000 through May 18, 2025, based on estimated project requirements.

Background / Discussion

Water Resources is requesting a one-time dollar limit increase of \$400,000 for the Northwest Water Reclamation Plant (NWWRP) Breaker Replacement Project. This increase to the existing contract with Swain Electric is for the NWWRP Breaker Replacement Project currently underway, placing the order for the breakers and the cost of related equipment and labor. The lead time for the breakers is approximately 35 weeks after order is placed Swain Electric. The installation of the breakers is expected to start approximately 11 to 12 months after Swain Electric receives the Notice to Proceed.

There is a known issue with the five (5) existing main breakers at the NWWRP which may cause the breakers to trip and not be reset. In the event of breaker failure, plant operations would be interrupted resulting in regulatory non-compliance.

Water Resources has an electrical service contract with Swain Electric. The proposed cost of the project is approximately \$383,000 not including contingency. The Eaton Arc Flash Study and project contingency will be addressed under the original contract amount of \$125,000.

Purchase Information

Action: Amendment (One-Time Dollar Limit Increase)
Procurement Type: Request for Proposals
Contract Number: 2020057
Initial Contract Term: Three Years (5/19/2020 to 5/18/2023)
Possible Renewals: Up to a maximum of two years subject to Administrative review and approval

Funding Source: Water Resources Department operating budget (Operations and Maintenance) and Capital Improvement Program when applicable

Dollar Limit History

Original Council Award – 5/18/2020 (Years 1 thru 3 annually):	\$125,000.00
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Renewal Awards for Years 4 and 5 upon Administrative approval:	<u>\$125,000.00</u>
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This One-Time Increase Request for NWWRP Breaker Replacement Project (Current through 5/18/2025):	<u>\$400,000.00</u>
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