

November 18, 2022

Mrs. Jennifer Merrill
Planner II
Planning Division, Development Services Department
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Reference: Citizen Participation Plan, Record ID Number ZON22-01219

Purpose: The purpose of this Citizen Participation Plan is to inform citizens, property owners, neighborhood associations, agencies, schools, and businesses in the vicinity of the site of an application for a new City of Mesa library in the southeast area of Mesa.

Contact:

Zac Koceja
City of Mesa Engineering
20 E. Main Street, 5th Floor
Mesa, AZ 85211
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Pre-Submittal Conference: The pre-submittal conference with City of Mesa Development Services staff was held on November 15th, 2022. Staff reviewed the application and provided a list of neighborhood associations and registered neighborhoods within the boundary of the subject site to be contacted.

Action Plan: In order to provide effective citizen participation in conjunction with this application, the following actions were taken to provide opportunities to understand and address any real or perceived impacts that members of the community may have:

1. A contact list was developed for citizens and agencies in this area including:
 - a. Flyers mailed to the surrounding area (9,404 for the first virtual public meeting, and 10,855 for the second)
 - b. Weekly Nextdoor posts in advance of the public meeting
 - c. Eastmark HOA Newsletter post
 - d. Mesa Public Library Newsletters and Social Pages
 - e. Press Release (ahead of the first virtual public meeting)
2. All persons on the contact list received an invite to the public meetings, held virtually, at which the following was presented for feedback:
 - a. At the first public meeting, a general overview of the project and program was provided, including detail on the process held to date for developing the program through a series of focus group meetings. A general plan layout and concept were presented for public feedback.
 - b. At the second public meeting, a review of the public comments received was presented, including what revisions the team made in response to that feedback. A site plan, floor plan, and interior and exterior renderings were presented showing a more developed layout for public feedback.
 - c. Surveys were sent out after each public meeting for additional feedback.

3. Presentations were available to citizens upon request, and a copy of the public meeting attendance, questions and answers, survey responses, and email correspondence for each virtual public meeting is attached here for record.

Schedule:

Virtual Public Meeting 01 – April 28th 2022 at 6pm

Virtual Public Meeting 02 – September 27th, 2022 at 6pm

Application Submittal – November 14th, 2022

Planning and Zoning Board Hearing – December 5th, 2022

Attached:

Engineering Public Relations Memorandum dated 06/13/2022 recording the public comments received from the first Virtual Public Meeting.

Engineering Public Relations Memorandum dated 10/18/2022 recording the public comments received from the second Virtual Public Meeting.

Sincerely,

A handwritten signature in black ink, appearing to read "Jeremy TS Kotter", followed by a horizontal line.

Jeremy TS Kotter, AIA
Principal, Project Manager
Richärd | Kennedy Architects