



City Council Report

Date: January 23, 2023
To: City Council
Through: Michael Kennington, Deputy City Manager/Chief Financial Officer
From: Edward Quedens, Business Services Director
Kristy Garcia, Procurement Administrator
Subject: Dollar Limit Increase to the Term Contract for Landscape Maintenance Services for City Facilities (Zone 6) for the Parks, Recreation and Community Facilities Department (**Citywide**)

Recommendation

Council is requested to approve the contract amendment as recommended.

The Parks, Recreation and Community Facilities Department (PRCF) and Purchasing recommend increasing the dollar limit with Mariposa Landscape Arizona, Inc. by \$36,074.08 for Zone 6, from \$419,764 to \$455,838.08 annually, based on estimated usage.

Background / Discussion

This contract provides landscape maintenance services for various City facilities. The City has split the landscaping into geographic areas referred to by the City as Zones 5, 6, and 7. Currently, this contract establishes landscape maintenance services for all applicable facilities within Zone 6 encompassing 24 City facilities.

The City is currently in the second year of the initial three-year term contract. The increase is needed to add landscaping maintenance services for "The Studios" building.

Purchase Information

Action: Amendment (Zone 6)
Procurement Type: Request for Proposals
Contract Number: 2021092
Initial Contract Term: Three years
Possible Renewals: Up to a maximum of two years, renewals subject to Administrative review and approval
Funding Source: Parks, Recreation and Community Facilities Department – Facilities Maintenance operating budget

Dollar Limit History

Original Council Award – 2/22/2021:	\$419,764.00
Dollar Limit Increase Request – 1/23/2023:	<u>\$36,074.08</u>
New Contract Value:	<u>\$455,838.08</u>