

# Citizen Participation Plan

## Enclave at Mountain Bridge

### SWC of Ellsworth & McKellips Roads

November 28, 2022

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#### Purpose:

The purpose of this Citizen Participation Plan is to provide the City of Mesa staff with information regarding the efforts to be made, and the efforts already made, by the Applicant to inform citizens and property owners in the vicinity concerning the Applicant's requests to the City of Mesa for Rezoning and Preliminary Development Plan. These requests are being made for the proposed development located on a 3.26-acre property on the SWC of Ellsworth Road and McKellips Road in Mesa (This property is further identified as parcel numbers 219-31-048D & 219-31-047Q on the Maricopa County Assessor's Map). The proposed project is *Enclave at Mountain Bridge*, a high-quality single-family residential development with enhanced design features and amenities.

By providing opportunities for citizen participation, the Applicant has ensured, and will continue to ensure, that those affected by this application have had an adequate opportunity to learn about and comment on the proposed plan. The Applicant will provide neighborhood notice for future public hearings and any other meetings requested by citizens.

#### Contact Information:

Those coordinating the Citizen Participation activities are listed as follows:

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#### Action Plan:

To provide effective citizen participation in conjunction with this application, the following actions were taken, and will continue to be taken, to provide opportunities to understand and address any real or perceived impacts that members of the community may have relating to the proposed development:

1. A contact list was developed for citizens and agencies in this area including:
  - a. Interested neighbors – focused on 1000+ feet from parent parcel, but may include more;

- b. Registered neighborhood associations and Homeowners Associations within 1 mile of the project

A neighborhood meeting was held on 9/66/2022. A copy of the meeting minutes and sign-in sheets have been provided to the City of Mesa staff. The applicant will respond to all questions and comments raised at the neighborhood meeting.

The notification list for the neighborhood meeting includes the above-referenced contact list of all property owners within 1000+ ft. of the subject property. A copy of the notification letter and contact list are attached to this Plan.

2. A sign-in sheet was collected at the neighborhood meeting in an effort to notify those in attendance of any upcoming meetings, including the public meetings. Presentations will be made to groups of citizens upon request.
3. For public hearing notice, applicant will post a minimum of one (1) 4' x 4' sign(s) on the property. If additional signs are needed, the number of signs will be coordinated with Planning Staff. The sign(s) will be placed on the property on or before the Wednesday two weeks prior to the Planning & Zoning Board meeting in accordance with City requirements. A notarized document with attached photograph of the sign(s) will be submitted to the Planning Staff to be kept in the case file.

## Schedule:

Pre-Application Submittal	April 28, 2022
Formal Submittal to City	September 7, 2022
Neighborhood Meeting	September 26, 2022
Follow-Up Submittal	<i>November 28, 2022</i>
Planning & Zoning Public Hearing	<i>TBD</i>

## Attached Exhibits

- 1) Neighborhood meeting notification letter
- 2) Notification map of surrounding property owners
- 3) List of property owners within 1000 ft. of the subject property and note regarding the lack of HOAs and Neighborhood Associations
- 4) Neighborhood meeting summary
- 5) Neighborhood meeting sign in sheets