



# City Council Report

**Date:** January 9, 2023  
**To:** City Council  
**Through:** Michael Kennington, Deputy City Manager/Chief Financial Officer  
**From:** Edward Quedens, Business Services Director  
Kristy Garcia, Procurement Administrator  
**Subject:** One-Year Term Contract with Four Years of Renewal Options for Air Filters for the Materials and Supply Warehouse (for the Parks, Recreation and Community Facilities Department (PRCF) **(Citywide)**)

## Recommendation

Council is requested to approve the award as recommended.

The Business Services and Parks, Recreation and Community Facilities Departments and Purchasing recommend awarding the contract to the lowest, responsive and responsible bidder, National Waterproofing and Roofing LLC at \$38,000 annually, with an annual increase allowance of up to 5% or the adjusted Producer Price Index.

## Background / Discussion

This will provide air filters per specifications for PRCF – Facilities Maintenance to use in City buildings. Materials and Supply place orders and maintains stock inventory as needed.

## Purchase Information

Action: Award  
Procurement Type: Request for Bids  
Contract Number: 2023116  
Local Consideration: Not applicable as there were no Mesa responses  
Protests Received: None  
Initial Contract Term: One Year  
Possible Renewals: Up to a maximum of four, one-year renewals subject to Administrative review and approval  
Funding Source: Materials and Supply operating budget through the Warehouse Internal Services Fund

## Bid Responses – December 1, 2022

National Waterproofing and Roofing LLC Phoenix, AZ	\$31,525.55 (Recommended)
Florence Filter Corporation Compton, CA	\$39,822.20
HD Supply Facilities Maintenance, Ltd. dba The Home Depot Pro Jacksonville, FL	\$30,375.08**
DL Sales Corp. Phoenix, AZ	\$31,954.70**
American Air Filter Company dba AAF Flanders Louisville, KY	\$39,039.50**
Paul's Scottsdale Hardware dba Paul's Ace Hardware Scottsdale, AZ	\$43,032.30**

\*\*Did not bid on all items

No Bid Response received from:  
W.W. Grainger, Inc.