



City Council Report

Date: January 9, 2023
To: City Council
Through: Michael Kennington, Deputy City Manager/Chief Financial Officer
From: Edward Quedens, Business Services Director
Kristy Garcia, Procurement Administrator
Subject: Use of Cooperative Contract for the Purchase and Installation of Six Fire Dispatch Furniture Consoles (Replacements) for the Mesa Fire and Medical Department (**Funded by General Capital Fund**) (**Citywide**)

Purpose and Recommendation

Council is requested to approve the award as recommended.

The Fire and Medical Services Department and Purchasing recommend authorizing the purchase using the Houston-Galveston Area Council cooperative contract with Russ Bassett Corp. at \$146,468, based on estimated requirements.

Background / Discussion

Mesa Fire and Medical Dispatch Center personnel require technical dispatch console furniture to effectively perform their jobs, accessing mission critical dispatch equipment.

As part of the cycle replacement schedule, this request will provide for the purchase and installation of six new fire dispatch furniture console replacements. The relocation of existing configurations and the removal and disposal of old consoles at the Mesa Regional Dispatch Center training facility are also included.

The Houston-Galveston Area Council contract was competitively bid, meets the City's procurement requirements, and allows for cooperative use. The City is unable to compare another cooperative contract as Russ Bassett does not have any other cooperative contracts available to the City; their cooperative contracts are for federal use and do not meet the ARS requirements for cooperative purchasing.

This contract provides Russ Bassett specific consoles and components that allow the City to maintain continuity with the Mesa Regional Dispatch Center's existing workstations. It is unlikely that competitive bidding would produce better pricing than through the cooperative contract.

Purchase Information

Action: Award

Procurement Type: Cooperative Contract Use

Contract Number: 2023132

Contracting Agency/Contract Number - Term: Houston-Galveston Area Council / EC07-20
– 7/1/2020 to 6/30/2023

Quotation Numbers: DC-10800-15C (10/6/2022); DC-10800-16C (11/4/2022)

Local Consideration: Policy did not apply to this procurement method

Funding Source: Mesa Fire and Medical Department operating budget (Mesa Regional
Dispatch Center General Fund)

AWARD RECOMMENDATION

Quantity 6 – Dispatch Consoles and Components per Contract No. 2023132, H-GAC/EC07-20, and Quotes DC-10800-15C (10/6/2022) and DC-10800-16C (11/4/2022);

Subtotal	\$102,832.20
8.3% Sales Tax	\$8,535.08
Delivery Services	\$7,350.00
Installation Services (including teardown and staging)	<u>\$27,750.00</u>
Total	<u>\$146,467.28</u>