

### **Introduction**

As required by the Cadence at Gateway Community Plan, Ellsworth Kratima, LLC (the "Applicant") has submitted a Major Site Plan Amendment application ("Application") to accommodate the proposed Ace Hardware store and accessory garden center (Major 1), Shops B pad, and Shops C pad on the eastern approximately 4.37 acres of the north commercial development parcel within Development Unit 1 Phase 2 of Cadence at Gateway. This Citizen Participation Plan has been prepared in accordance with Section 3.9(b) of the Cadence at Gateway Community Plan.

### **Contact List**

The Contact List for notification includes:

- Property owners within 500 FT of the boundary of Development Unit 1 Phase 2.
- City-registered neighborhood and homeowner associations within ½ mile of the boundary of Development Unit 1 Phase 2
- Master Developer or Successor Entity, if not the Applicant.

### **Public Hearing Notification**

#### ***Public Hearing Letter***

The Applicant will mail a public hearing notification letter a minimum 15 calendar days prior to the Planning & Zoning Board hearing. The mailing list for the public hearing notification letter will include all parties on the Contact List. The content of the letter will include: a description of the request; case number; site location and acreage; aerial map; date, time and location of the Planning & Zoning Board hearing; and contact information for the Applicant and City planner assigned to the case.

#### ***Site Posting***

The Applicant will install public hearing notification sign(s) on the property a minimum 15 calendar days prior to the Planning & Zoning Board hearing. The notifications signs will conform to the City's standard and customary site posting requirements.

### **Citizen Participation Report**

#### ***Inquiries / Response Procedures***

The Applicant will respond to and document inquiries regarding the Application in the Citizen Participation Report.

### **Schedule for Implementation**

Application Filed:	May 24, 2022
Citizen Participation Report Submitted:	Minimum 15 calendar days prior to P&Z
Public Hearing Notification Submitted/Site Posting:	Minimum 15 calendar days prior to P&Z
Planning & Zoning Board Public Hearing:	August 24, 2022