



City Council Report

Date: November 21, 2022
To: City Council
Through: Michael Kennington, Deputy City Manager/Chief Financial Officer
From: Edward Quedens, Business Services Director
Kristy Garcia, Procurement Administrator
Subject: Use of a Cooperative Contract for the Purchase for Evidence Lockers and Refrigerators (Replacements) for the Mesa Police Department (Grant Funded) **(Citywide)**

Recommendation

Council is requested to approve the award as recommended.

The Police Department and Purchasing recommend authorizing the purchase using the State of Arizona cooperative contract with Interior Solutions for \$85,000.

Background / Discussion

This purchase will provide two (2) evidence lockers with refrigerators, and two (2) evidence lockers for the Mesa Family Advocacy Center (MFAC). MFAC is being remodeled and includes the replacement of existing equipment in the evidence room.

Refrigerated evidence lockers are specifically engineered to maintain a constant temperature for well-preserved evidence. The evidence refrigerators are designed for maintaining chain of custody and for temperature sensitive evidence. The refrigerators will have separate cold pack compartments that will be physically separated to avoid cross-contamination.

The evidence lockers will provide a secure chain of custody for short-term evidence storage. The lockers will prevent unauthorized access to stored evidence, ensuring the protection of items. The evidence can be deposited by any individual, but items can only be removed by authorized personnel.

The State of Arizona cooperative contract was competitively bid and meets City procurement requirements. Police Department staff identified two additional cooperative contracts issued to Interior Solutions. Interior Solutions confirmed that the State contract offers the lowest pricing among the contracts.

Purchase Information

Action: Award

Procurement Type: Cooperative Contract Use

Contract Number: 2023115

Quote Number: 120871-61748 (9/23/2022)

Contracting Agency/Contract Number - Term: State of Arizona/CTR030626-2 – 9/1/2018 to 8/31/2023

Local Consideration: Policy did not apply to this procurement method

Protests Received: None

Funding Source: \$39,986.57 through Public Safety Sales Tax and \$42,103.81 through Arizona Attorney General Grant Funds

AWARD RECOMMENDATION

Quantity Two – Non-Pass Thru Refrigerator Evidence Lockers and Two Non-Pass Thru Evidence Lockers including Material Surcharge, Freight Charges, Design Services, and Labor per Contract No. 2023115, State of Arizona CTR030626-2 and Quote Number

Base Sub-Total	\$148,689.70
48.74% Discount	(\$72,469.35)
Sub Total	\$76,220.35
Sales Tax	<u>\$5,870.03</u>
Total	<u>\$82,090.38</u>