



# City Council Report

**Date:** November 7, 2022  
**To:** City Council  
**Through:** Michael Kennington, Deputy City Manager/Chief Financial Officer  
**From:** Edward Quedens, Business Services Director  
Kristy Garcia, Procurement Administrator  
**Subject:** One-Year Term Contract with Three Years of Renewal Options for Video Production and Editing Services for the Arts and Culture Department  
(Citywide)

## Recommendation

Council is requested to approve the award as recommended.

The Arts and Culture Department and Purchasing recommend authorizing the purchase using the Town of Fountain Hills Strategic Alliance for Volume Expenditures (S.A.V.E.) cooperative contract with Wulfen Bear at \$50,000 annually, with an annual increase allowance of up to 5% or the adjusted Consumer Price Index.

## Background / Discussion

The Arts and Culture Department requires ongoing access to video production and editing services for their marketing, education, development/membership, engagement, performing live, community events, museum programs, and more. The City currently has no video production and editing agreements in place.

## Purchase Information

Action: Award  
Procurement Type: Cooperative Contract Use  
Contract Number: 2023114  
Contracting Agency/Contract Number – Term and Renewal Options:  
Town of Fountain Hills/2022-042 – Initial Term 11/1/2021 to 10/31/2022 with four years of renewal options  
Local Consideration: Policy did not apply to this procurement method  
Protests Received: None  
Initial Contract Term: One Year  
Possible Renewals: Up to a maximum of three years subject to administrative review and approval  
Funding Source: Arts and Culture operating budget and some Grant Funding