



# City Council Report

**Date:** November 7, 2022  
**To:** City Council  
**Through:** Michael Kennington, Deputy City Manager/Chief Financial Officer  
**From:** Edward Quedens, Business Services Director  
Kristy Garcia, Procurement Administrator  
**Subject:** Use of a Cooperative Contract for the Purchase of a Forklift (Addition) for the Transportation Department **(Citywide)**

## Purpose and Recommendation

Council is requested to approve the award as recommended.

The Fleet Services and Transportation Departments, and Purchasing recommend authorizing the purchase using the State of Arizona cooperative contract with Arnold Machinery for \$38,417.16.

## Background / Discussion

Transportation is requesting a forklift for use at the East Mesa Service Center. They currently borrow one from either Fleet Services or the Warehouse. Demand for the use of a forklift by all three areas has significantly increased. It would be beneficial to add one to Transportation's fleet.

The State of Arizona cooperative contract has been competitively bid and meets the City's procurement requirements. Fleet Services, Transportation, and Purchasing believe this contract is advantageous to the City and pricing is fair and reasonable.

## Purchase Information

Action: Award  
Procurement Type: Cooperative Contract Use  
Contract Number: 2023096  
Contracting Agency/Contract Number: State of Arizona Department of Transportation / #CTR051550  
Protests Received: None  
Funding Source: Transportation Department budget through the Local Streets Fund

## AWARD RECOMMENDATION

Quantity 1 – Hyster H50XT Lift Truck (Forklift), 5,000 lb. Capacity per  
Contract No. 2023096, and ADOT #CTR051550

Base	\$52,890.00
ADOT Contract 34% Discount	\$17,982.60
LP Tank	<u>\$150.00</u>
Sub Total	\$35,057.40
Prep Forklift (non-taxable)	\$250.00
Local Delivery (non-taxable)	\$200.00
8.3% Mesa Sales Tax	<u>\$2,909.76</u>
<b>Total</b>	<b><u>\$38,417.16</u></b>

One **Addition** for the Transportation Department funded by the Local Streets Fund.