



City Council Report

Date: October 3, 2022
To: City Council
Through: Michael Kennington, Chief Financial Officer
From: Edward Quedens, Business Services Director
Kristy Garcia, Procurement Administrator
Subject: Three-Year Term Contract with Two Years of Renewal Options for Custodial Services for Parks and Sports Field Facilities for the Parks, Recreation and Community Facilities Department **(Citywide)**

Recommendation

Council is requested to approve the award as recommended.

A committee representing the Parks, Recreation and Community Facilities Department and Budget and Purchasing evaluated responses. The evaluation committee recommends awarding the contract to the highest scored proposal from Historic Palm, LLC dba Oranje Commercial Janitorial at \$417,000 annually, with an annual increase allowance of up to 5% or the adjusted Consumer Price Index.

Background / Discussion

This contract will provide restroom custodial services so City of Mesa Parks and Sports Field patrons have safe, clean (floor to ceiling), and sanitary restroom facilities that are free from trash and debris. This contract also ensures the restroom facilities are sufficiently stocked with soap and paper goods.

The City solicited Request for Proposals and received four (4) proposal responses which all met the minimum qualifications. The evaluation committee evaluated and scored the proposals relative to the scoring criteria in the solicitation. Based on the evaluation results, the committee recommends award to the highest scored respondent.

Purchase Information

Action: Award
Procurement Type: Request for Proposals
Contract Number: 2023026
Local Consideration: Policy did not apply to this procurement method
Protests Received: None
Initial Contract Term: Three years
Possible Renewals: Up to a maximum of two years, renewals subject to Administrative review and approval
Funding Source: Parks, Recreation and Community Facilities Department operating budget (Sports Complex Maintenance, Riverview Park Maintenance, Community Facility District Support-PRCF, Park Maintenance activities) and Environmental Compliance Fee (Community Facility District Support-PRCF and Basin Maintenance activities)

Proposal Responses and Final Scoring

Respondent	Total Points Possible / 200
Historic Palm, LLC dba Oranje Commercial Janitorial - Phoenix, AZ (Recommended)	<u>145.02</u>
Plan B Facility Services - Peoria, AZ	136.06
Bio Janitorial Service, Inc. – Glendale, AZ	127.25
Band of Brothers Cleaning Services, LLC - Scottsdale, AZ	111.00