

DB-2 #4

Special Event Liquor License Application Attachment B

Licensing Office
55 North Center Street
Mailing Address:
PO Box 1466
Mesa, Arizona 85211-1466
480-644-2316 Telephone
480-644-3999 Fax
www.mesaaz.gov



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CITY OF MESA
LICENSING OFFICE

If you intend to serve alcohol at your special event, you will need to obtain a Special Event Liquor License or an Extension of Premises from the City of Mesa Licensing Office. This must be submitted at least 60 days prior to the event. A license is required with special provisions outlined. Plan a minimum of 60 days to complete this process.

Check all that apply:



Free/Host Alcohol
Beer



Alcohol Sales
Beer and Wine



Host and Sale Alcohol
Beer, Wine and Distilled Spirits

Do you plan to secure a:

☒ **Special Event Liquor License** - The Special Event Liquor License fee is \$25 and must be approved by the City Council. After city approval, your application must be submitted to, and approved by, the State of Arizona. There are fees involved at the State. This license can only be obtained by a non-profit organization, 501(C). (Complete the State of Arizona Special Event Liquor Application and site plan and submit it with this Attachment B.)

☐ **Extension of Premises License** - There is no fee involved with the Extension of Premises. This is allowed when a liquor license is already in effect and you want to extend the area where liquor is sold. (Complete the State of Arizona

Extension of Premises Application and site plan and submit it with this Attachment B.)

If this is an Extension of Premises, are there any other activities taking place except for the sale of liquor in the extended area? No ☐ Yes ☐ Type of activities taking place: _____

Please describe your security plan to ensure the safe sale or distribution of alcohol at your event: _____

Secure entrance from public, security and trained individuals to monitor consumption.

If applying for a Special Event Liquor License the following must be provided:

A Stepping Stone Foundation

74-2567068

Charity's or Organization's Name

Jon Williams

Director of Development

501 (C) #

Name of Contact at Charity/Organization

POUR MASTERS BAR SERVICE

Title With Organization

Phone Number

On-Site Agent Responsible for Liquor

How will attendees over the age of 21 be identified? Tickets available to people over 21. For

questionable attendees, individuals will be carded at point of service by
TIPS certified and/or AZ Title 4 trained.

What controls will be used to keep attendees under the age of 21 from obtaining alcohol at the event? _____

Security provided by venue and by organization monitoring.

Will food be served? Yes ☒ No ☐ If yes, what type of food will be served Bar-to-Table reception and meal
Seating capacity of designated area: # 250

CSR:

Amount:



SPECIAL EVENT LICENSE

APPLICATION FEE \$25.00 PER DAY

Arizona Dept. of Liquor Licenses and Control
800 W. Washington St. 5th Floor Phoenix, AZ 85007
(602) 542-5141

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DLIC USE ONLY

Job #:

Date Accepted:

CSR:

Type or Print with Black Ink

1-10 days consecutive days only, Cash, Checks or Money Orders Only

SECTION 1 Applicant must be a member of a qualifying nonprofit organization, political party, or Government entity and authorized by an Officer, Director, or Chairperson of the Organization.

1. Applicant: Jon Williams2. Applicant's mailing address: 3602 W. Barcelona Dr. Chandler AZ 852263. Applicants home/cell phone: [REDACTED] Applicant's business phone: [REDACTED]4. Applicant's email address: jon@astepplingstone.org

\$ 25.00

SECTION 2 Name of Non-Profit Organization, Candidate or Political Party/Gov.: A Stepping Stone Foundation**SECTION 3** Non-Profit/IRS Tax Exempt Number: 74-2567068**SECTION 4** Arizona Corporation Commission File #: 02135317 If out of State please specify: _____**SECTION 5** Event Location Name: The Sunkist Warehouse**SECTION 6** Event Address: 254 W. Broadway, Mesa, AZ 85210**SECTION 7** Dates and Hours of Event. Days must be consecutive but may not exceed 10 consecutive days.

SEPARATE APPLICATION FOR EACH "NON-CONSECUTIVE" DAY

Days	Date	Day of Week	Event Start Time AM/PM	License End Time AM/PM
DAY 1:	<u>10/8/2022</u>	<u>Saturday</u>	<u>5:00 pm</u>	<u>9:00 pm</u>
DAY 2:	_____	_____	_____	_____
DAY 3:	_____	_____	_____	_____
DAY 4:	_____	_____	_____	_____
DAY 5:	_____	_____	_____	_____
DAY 6:	_____	_____	_____	_____
DAY 7:	_____	_____	_____	_____
DAY 8:	_____	_____	_____	_____
DAY 9:	_____	_____	_____	_____
DAY 10:	_____	_____	_____	_____

SECTION 6 What type of security and control measures will you take to prevent violations of liquor laws at this event?
(List type and number of police/security personnel and type of fencing or control barriers, if applicable.)

Number of Police 4 Number of Security Personnel ☐ Fencing ☒ Barriers

Explanation: Security provided by venue and by organization monitoring consumption of alcohol.

Tastings and pourer station personnel will have TIPS certification and/or AZ Title 4 training.

This ticketed event is a 21 year old or older event with any questionable attendees being carded.

Venue is a closed facility with no direct access to the public except through registration/main entrance.

SECTION 7 Will this event be held on a currently licensed premises and within the already approved premises?

☐ Yes ☒ No If yes, Local Governing Body signature is not required.

Name of Business License Number Phone (include Area Code)

SECTION 8 How is this special event going to conduct all dispensing, serving, and selling of spirituous liquors? Please read R-19-318 for explanation and check one of the following boxes.

- ☐ Place license in non-use
☐ Dispense and serve all spirituous liquors under retailer's license
☒ Dispense and serve all spirituous liquors under special event
☐ Split premise between special event and retail location

SECTION 9 What is the purpose of this event?

☒ On-site consumption ☐ Off-site (auction/wine/distilled spirits pull) ☐ Both

SECTION 10

1. Has the applicant been convicted of a felony, or had a liquor license revoked within the last five (5) years?

☐ Yes ☒ No If yes, attach explanation.

2. How many special event days have been issued to this organization during the calendar year? 0

3. Is the Organization using the services of a Licensed Contractor?

☒ Yes ☐ No If yes, please provide the Name of the Licensed Contractor: Pour Masters

4. Is the organization using the services of a series 6, 7, 11, or 12 licensee to manage the sale or service of alcohol?

☐ Yes ☒ No If yes, please provide the Name of Licensee: _____ License #: _____

5. List the name of the Individual or Organization that will receive revenues, **MUST EQUAL 100%**.

Name: A Stepping Stone Foundation Percentage: 100

Address: 2851 W. Kathleen Rd. Phoenix AZ 85053
Street City State Zip

Name: _____ Percentage: _____

Address: _____
Street City State Zip

Please read A.R.S. § 4-203.02 Special event license; rules and R19-1-205 Requirements for a Special Event License.

ALL ALCOHOLIC BEVERAGE SALES MUST BE FOR CONSUMPTION AT THE EVENT SITE ONLY.

NO ALCOHOLIC BEVERAGES SHALL LEAVE A SPECIAL EVENT UNLESS THEY ARE IN AUCTION WINE OR DISTILLED SPIRITS PULL SEALED CONTAINERS OR THE SPECIAL EVENT LICENSE IS STACKED WITH WINE /CRAFT DISTILLERY FESTIVAL LICENSE.

SECTION 11 License premises diagram. The licensed premises for your special event is the area in which you are authorized to sell, dispense or serve alcoholic beverages under the provisions of your license. Please attach a diagram of your special event licensed premises. Please show dimensions, serving areas, fencing, barricades, or other control measures and security position.



If the special event will be held at a location without a permanent liquor license or if the event will be on any portion of a location that is not covered by the existing liquor license, this application must be approved by the local government before submission to the Department of Liquor Licenses and Control. Please contact the local governing board for additional application requirements and submission deadlines. Additional licensing fees may also be required before approval may be granted. For more information, please contact your local jurisdiction.

Declaration:

I, (Print Name) JON WILLIAMS, declare under penalty of perjury that I am authorized to submit this application. I have read the contents of this application, and to the best of my knowledge believe all statements made on this application to be true, correct and complete.

[Signature]
Signature

Date Received: _____

I, _____ recommend ☐ APPROVAL ☐ DISAPPROVAL
(Government Official) (Title)

On behalf of _____
(City, Town, County) Signature Date Phone

☐ APPROVAL ☐ DISAPPROVAL BY: _____ DATE: _____

A.R.S. § 41-1030. Invalidity of rules not made according to this chapter; prohibited agency action; prohibited acts by state employees; enforcement; notice

8. An agency shall not base a licensing decision in whole or in part on a licensing requirement or condition that is not specifically authorized by statute, rule or state tribal gaming compact. A general grant of authority in statute does not constitute a basis for imposing a licensing requirement or condition unless a rule is made pursuant to that general grant of authority that specifically authorizes the requirement or condition.

D. This section may be enforced in a private civil action and relief may be awarded against the state. The court may award reasonable attorney fees, damages and all fees associated with the license application to a party that prevails in an action against the state for a violation of this section.

E. A state employee may not intentionally or knowingly violate this section. A violation of this section is cause for disciplinary action or dismissal pursuant to the agency's adopted personnel policy.

F. This section does not abrogate the immunity provided by section 12-820.01 or 12-820.02.

STEPPING STONE
Foundation

Empowering lives through early education and parent involvement since 1990

August 30, 2022

Arizona Dept. of Liquor Licenses and Control
800 W. Washington St., 5th Floor
Phoenix, AZ 85007

Re: Special Event Alcohol License for A Stepping Stone Foundation

On behalf of A Stepping Stone Foundation Board, I, Patricia Davis, current president, authorize

Jon Williams, Director of Development and a current staff member of A Stepping Stone Foundation,

To file for a Special Event Alcohol License on behalf of the foundation for our annual fundraising

Gala Farm to Table(aux), to be held Saturday, October 8th at The Sunkist Warehouse in Mesa.

Please contact me with any questions at 602-363-5645 or by email at patricia.d.davis@gmail.com

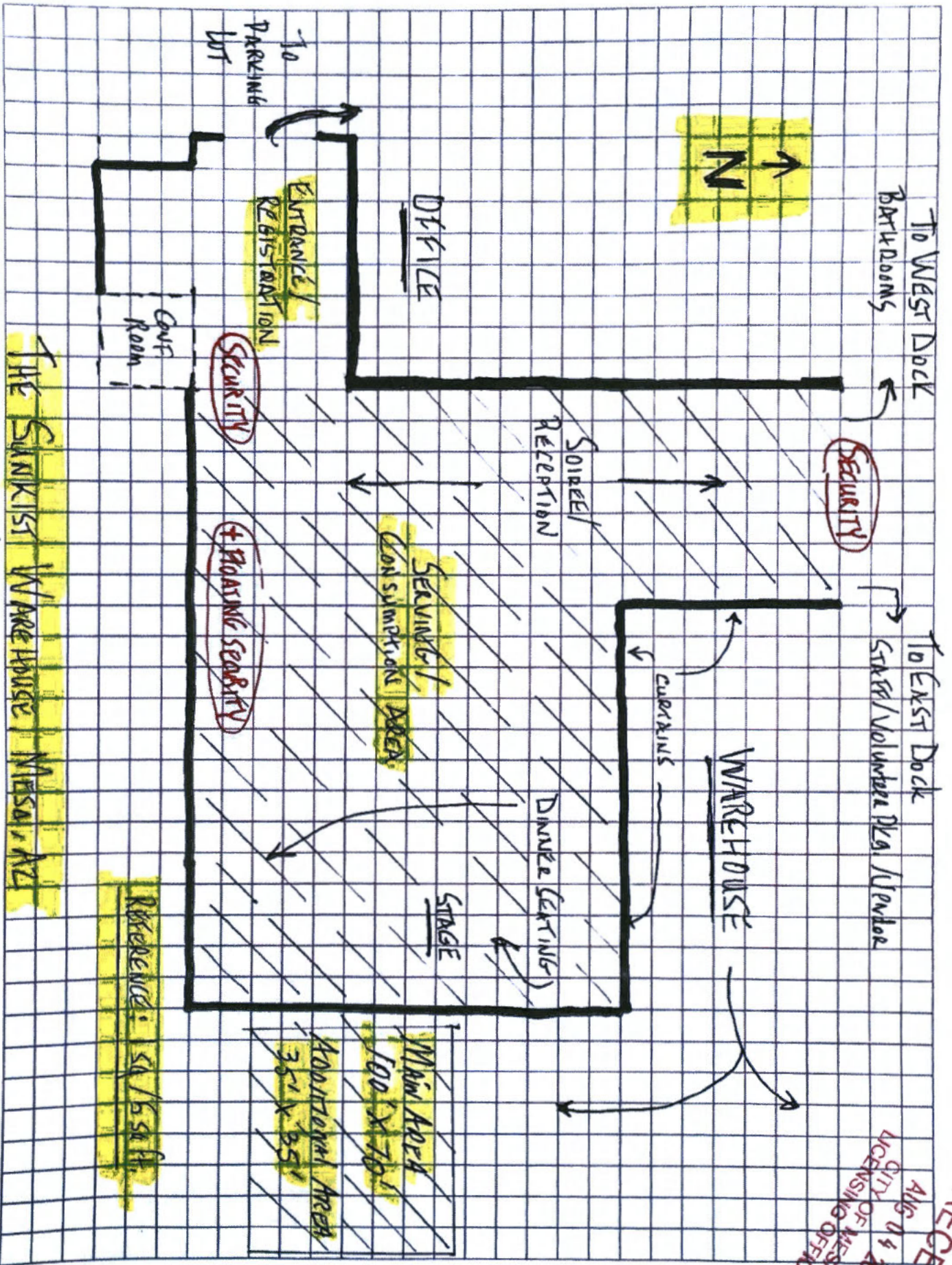
Thank you.



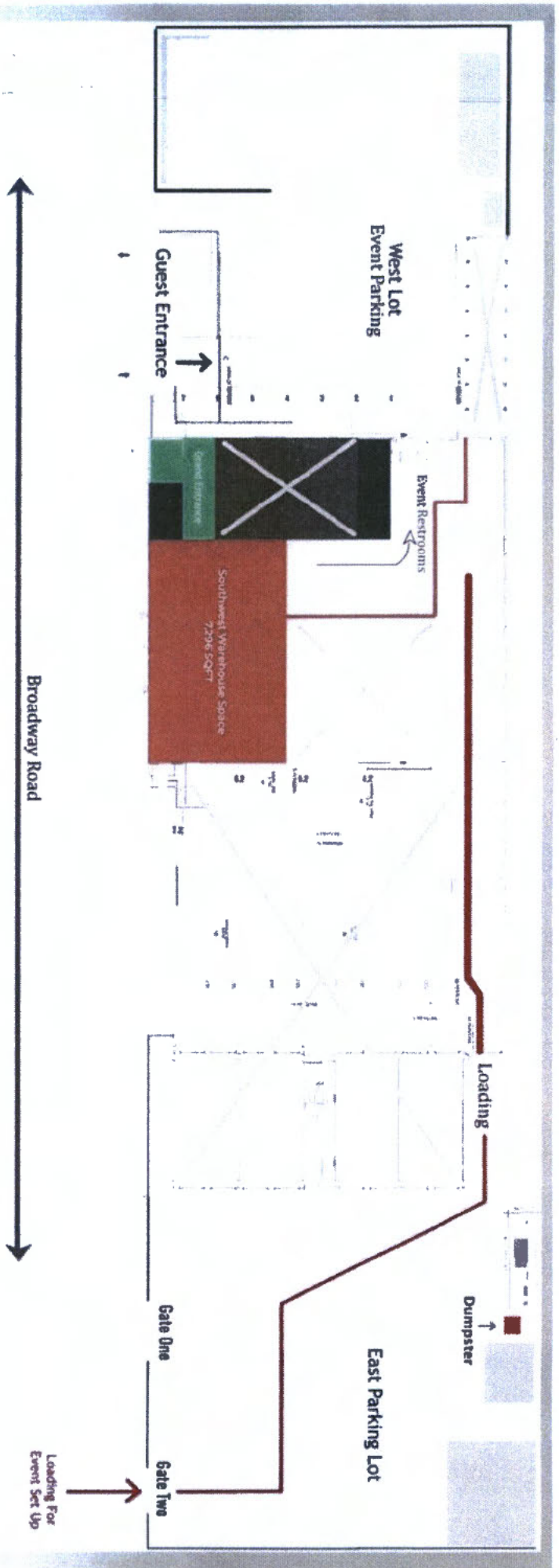
Patricia Davis
Board President
A Stepping Stone Foundation

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From To Table/aux) Gola - Saturday, October 8, 2022



Red Highlighted Box is main event area (70' X 100') 7000 sq ft, accessible from the green area "Grand entrance" and load-in/vendor areas at dock on West Lot Dock and Loading area from East Dock.

Extra event space is between the Main Event area leading toward the "Event Restrooms" which is about 35' x 70' – all areas will be pipe and draped away from the operations of the warehouse. Grand entrance (in Green) is L-shaped at the front entrance with entry through a roll-up door into the event area. (See Pictures)

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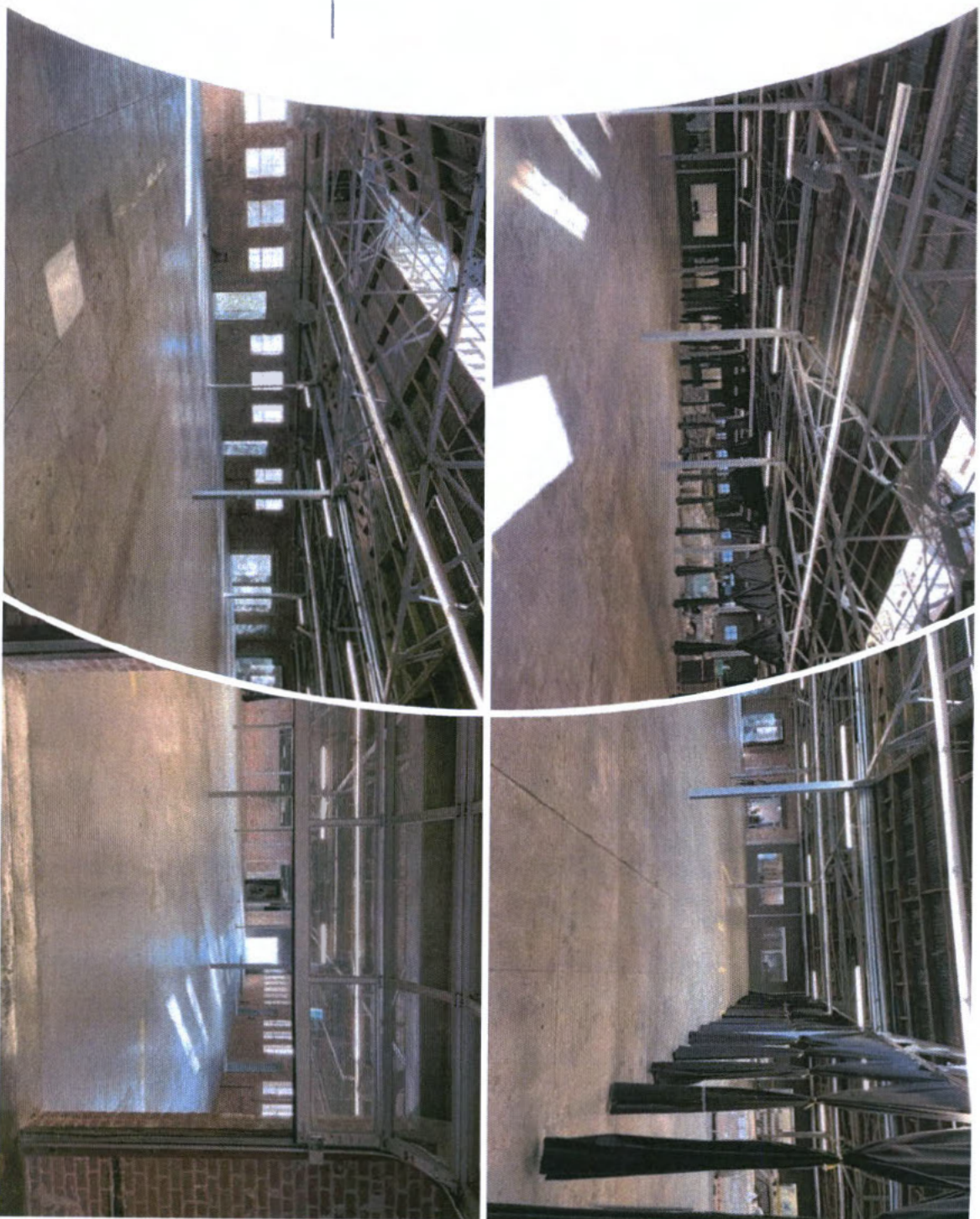
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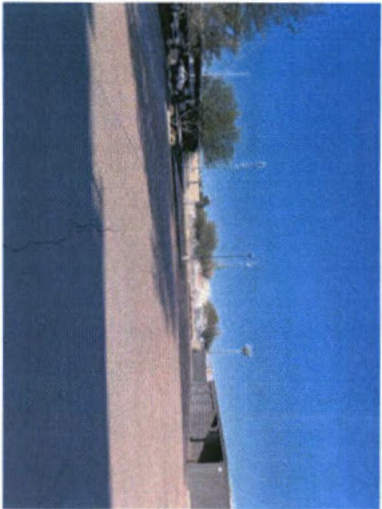


the sunkist warehouse

BY CORTINA VESTERLUND

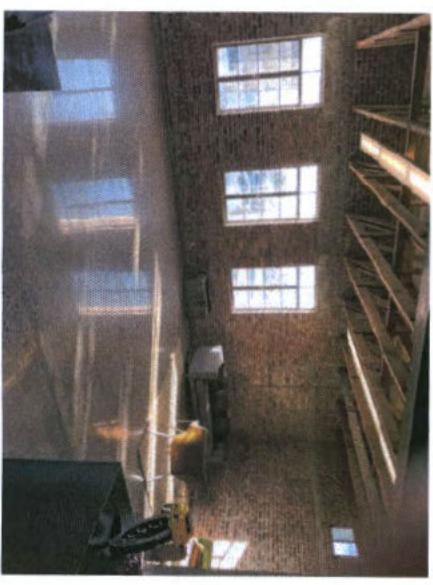
www.sunkistwarehouse.com





the sunkist warehouse

AN AGRICULTURAL VENTURE





IRS Department of the Treasury
Internal Revenue Service

P.O. Box 2508
Cincinnati OH 45201

In reply refer to: 0248667583
Mar. 10, 2010 LTR 4168C E0
74-2567068 000000 00

00014431
BODC: TE

A STEPPING STONE FOUNDATION
PO BOX 87149
PHOENIX AZ 85080



015522

Employer Identification Number: 74-2567068
Person to Contact: Ms Mosley
Toll Free Telephone Number: 1-877-829-5500

Dear Taxpayer:

This is in response to your Mar. 01, 2010, request for information regarding your tax-exempt status.

Our records indicate that your organization was recognized as exempt under section 501(c)(3) of the Internal Revenue Code in a determination letter issued in September 1990.

Our records also indicate that you are not a private foundation within the meaning of section 509(a) of the Code because you are described in section(s) 509(a)(1) and 170(b)(1)(A)(vi).

Donors may deduct contributions to you as provided in section 170 of the Code. Bequests, legacies, devises, transfers, or gifts to you or for your use are deductible for Federal estate and gift tax purposes if they meet the applicable provisions of sections 2055, 2106, and 2522 of the Code.

Beginning with the organization's sixth taxable year and all succeeding years, it must meet one of the public support tests under section 170(b)(1)(A)(vi) or section 509(a)(2) as reported on Schedule A of the Form 990. If your organization does not meet the public support test for two consecutive years, it is required to file Form 990-PF, Return of Private Foundation, for the second tax year that the organization failed to meet the support test and will be reclassified as a private foundation.

If you have any questions, please call us at the telephone number shown in the heading of this letter.

Entity Information

Search Date and Time:
8/29/2022 11:11:29 AM

Entity Details


 A STEPPING STONE FOUNDATION

02135317

Domestic Nonprofit Corporation

 Active

4/3/1989

 In Good Standing

4/20/1989

4/3/1989

Perpetual

Educational Services

2022

Arizona

10/3/2023

Entity Name:

Entity ID:

Entity Type:

Entity Status:

Formation Date:

Reason for Status:

Approval Date:

Status Date:

Original Incorporation Date:

Life Period:

Business Type:

Last Annual Report Filed:

Domicile State:

Annual Report Due Date:

Years Due:

Privacy Policy (<http://azcc.gov/privacy-policy>) | Contact Us (<http://azcc.gov/corporations/corporation-contact>)

Original Publish Date:

Statutory Agent Information

Name:

MICHAEL E HENSLEY

Appointed Status:

Active

Attention:

Address:

2851 W. KATHLEEN RD. , PHOENIX, AZ 85053, USA

Agent Last Updated:

8/4/2022

E-mail:

Attention:

Mailing Address:

County:

Maricopa

Principal Information

Title	Name	Attention	Address	Date of Taking Office	Last Updated
Director	LENAY DUNN		15235 S. 45 PL., PHOENIX, AZ, 85044, USA	7/1/2022	8/4/2022
Director	Joseph Segal		2851 W. KATHLEEN RD., PHOENIX, AZ, 85053, USA	7/1/2018	9/24/2020
President	Patricia Davis		2851 W. KATHLEEN RD., PHOENIX, AZ, 85053, USA	7/1/2022	8/4/2022
Vice-President	Melissa Lien Lempke		2851 W. KATHLEEN RD., PHOENIX, AZ, 85053, USA	7/1/2022	8/4/2022
Director	Kevin Reilly		2851 W. KATHLEEN RD., PHOENIX, AZ, 85053, USA	4/30/2021	8/6/2021
Director	Andrew Wallace		2851 W. KATHLEEN RD., PHOENIX, AZ, 85053, USA	4/30/2021	8/6/2021

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Title	Name	Attention	Address	Date of Taking Office	Last Updated
Treasurer	Gary L Williams		2851 W. KATHLEEN RD., PHOENIX, AZ, 85053, USA	7/1/2022	8/4/2022
Secretary	Shannon Warner		2851 W Kathleen Rd, PHOENIX, AZ, 85053, USA	7/1/2022	8/4/2022

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Entity Known Place of Business**Attention:****Address:** 2851 W. KATHLEEN RD., PHOENIX, AZ, 85053, USA**County:** Maricopa**Last Updated:** 8/4/2022**Entity Principal Office Address****Attention:****Address:****County:****Last Updated:**

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2022 ANNUAL REPORT

ENTITY INFORMATION

ENTITY NAME: A STEPPING STONE FOUNDATION
ENTITY ID: 02135317
ENTITY TYPE: Domestic Nonprofit Corporation
CHARACTER OF BUSINESS: Educational Services
AUTHORIZED SHARES:
ISSUED SHARES:

STATUTORY AGENT INFORMATION

STATUTORY AGENT NAME: MICHAEL E HENSLEY
PHYSICAL ADDRESS: 2851 W. KATHLEEN RD. , PHOENIX, AZ 85053
MAILING ADDRESS:

KNOWN PLACE OF BUSINESS

2851 W. KATHLEEN RD. , PHOENIX, AZ 85053

PRINCIPAL OFFICE ADDRESS

PRINCIPAL INFORMATION

Director: Andrew Wallace - 2851 W. KATHLEEN RD., PHOENIX, AZ, 85053, USA - - Date of Taking Office: 04/30/2021

Director: Joseph Segal - 2851 W. KATHLEEN RD., PHOENIX, AZ, 85053, USA - - Date of Taking Office: 07/01/2018

Director: Kevin Reilly - 2851 W. KATHLEEN RD., PHOENIX, AZ, 85053, USA - - Date of Taking Office: 04/30/2021

Director: LENAY DUNN - 15235 S. 45 PL., PHOENIX, AZ, 85044, USA - - Date of Taking Office: 07/01/2022

President: Patricia Davis - 2851 W. KATHLEEN RD., PHOENIX, AZ, 85053, USA - - Date of Taking Office: 07/01/2022

Secretary: Shannon Warner - 2851 W Kathleen Rd, PHOENIX, AZ, 85053, USA - - Date of Taking Office: 07/01/2022

Treasurer: Gary L Williams - 2851 W. KATHLEEN RD., PHOENIX, AZ, 85053, USA - glwilliamscpa@gmail.com - Date of Taking Office: 07/01/2022

Vice-President: Melissa Lien Lempke - 2851 W. KATHLEEN RD., PHOENIX, AZ, 85053, USA - - Date of Taking Office: 07/01/2022

SIGNATURE

Treasurer: Gary L Williams - 08/04/2022