



City Council Report

Date: August 22, 2022
To: City Council
Through: Michael Kennington, Deputy City Manager/Chief Financial Officer
From: Edward Quedens, Business Services Director
Kristy Garcia, Procurement Administrator
Subject: Dollar-Limit Increase for the Use of Cooperative Contracts for PC Cycle Replacement and Supplemental Computers, Ruggedized Laptops and Tablets for various City Departments as requested by the Department of Innovation and Technology **(Citywide)**

Recommendation

Council is requested to approve the contract amendment as recommended.

The Department of Innovation and Technology (DoIT) and Purchasing recommend increasing the dollar-limit using the State of Arizona cooperative contracts with Dell Marketing LP; Apple Computer, Inc.; Panasonic Solutions; and Microsoft Corporation; by \$80,000, from \$2,440,000 to \$2,520,000, based on projected usage for scheduled device replacement, and for supplemental purchases for new needs by departments.

Background / Discussion

This contract provides for the City's PC Cycle Replacement program and provides supplemental purchases of computer equipment. Supplemental purchases are made for customer departments to meet their current and future technology needs both known and unknown.

The State of Arizona recently extended their contracts with Apple, Panasonic, Microsoft, and Dell through 2/28/2023, and management administratively renewed the contracts through the same contract term at \$2,440,000 annually. DoIT and Purchasing estimate the associated dollar-limit increase of \$80,000 is adequate for the PC Cycle Replacement Program, and supplemental purchases through 2/28/2023, based off the average monthly spend on this contract over the last 24 months.

Using these State cooperative contracts continues to be advantageous to the City and in the City's best interest. Once new contracts are awarded or the State extends the existing contracts again, staff will request Council award or extension. City departments are satisfied with each vendor's products and the vendors continue to meet the City's expectations and requirements.

Purchase Information

Action: Amendment

Procurement Type: Cooperative Contract Use

Contract Number: 2018026

Original Council Award Date: 9/11/2017

Contracting Agency/Contract Number - Contract End Date:

State of Arizona/ADSPO16-098163 (Dell) - 2/28/2023 (2018253)

State of Arizona/ADSPO16-098839 (Apple) - 2/28/2023 (2018252)

State of Arizona/ADSPO18-183112 (Panasonic) - 2/28/2023 (2018255)

State of Arizona/ADSPO16-104140 (Microsoft Corporation) - 2/28/2023 (2018256)

Dollar Limit History

Council Renewal Award – 7/8/2021:	\$2,440,000.00
Administrative approved Renewal – 8/1/2022:	--
Dollar-Limit Increase Request – 8/22/2022:	<u>\$80,000.00</u>
New Contract Value (through 2/28/2023):	<u>\$2,520,000.00</u>