



City Council Report

Date: August 22, 2022
To: City Council
Through: Michael Kennington, Deputy City Manager/Chief Financial Officer
From: Edward Quedens, Business Services Director
Kristy Garcia, Procurement Administrator
Subject: One-Year Term Contract with Four Years of Renewal Options for Residential Gas Meters, 400 Class for the Materials and Supply Warehouse (for the Energy Resources Department) **(Single Response) (Citywide)**

Recommendation

Council is requested to approve the award as recommended.

The Business Services and Energy Resources Departments and Purchasing recommend awarding the contract to the single, responsive, and responsible bidder, Tri-Pacific Supply, Inc. at \$104,000 annually, with an annual increase allowance of up to 5% or the adjusted Producer Price Index.

Background / Discussion

This contract will provide residential gas meters, 400 class, per specifications, used for monitoring the volume of customer gas usage and for billing of residential and commercial services. These meters are used for new service installations and repair work by Energy Resources - Gas Utility. The City estimates an annual usage of 1,500 meters per year. Materials and Supply place orders and maintains stock inventory as needed.

The Request for Bid solicitation was advertised for three weeks and sent to all on the vendor listing. The City received one bid response. Purchasing reached out to the current vendor and asked why they did not submit a bid. The vendor stated that prices for materials have increased to the point that he could not be competitive and still make a profit.

Purchase Information

Action: Award
Procurement Type: Request for Bids
Contract Number: 2022246
Local Consideration: Policy did not apply to this procurement method
Protests Received: None
Initial Contract Term: One Year
Possible Renewals: Up to a maximum of four years subject to Administrative review and approval
Funding Source: Business Services Department - Materials and Supply operating budget through the Warehouse Internal Services Fund

June 8, 2022 Single Response

Tri-Pacific Supply, Inc. Rocklin, CA	\$88,800.00 (Recommended)
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