



City Council Report

Date: August 22, 2022
To: City Council
Through: Michael Kennington, Deputy City Manager/Chief Financial Officer
From: Edward Quedens, Business Services Director
Kristy Garcia, Procurement Administrator
Subject: Ratification of the Emergency Purchase for Custodial Services for Parks and Sports Fields Facilities for the Parks, Recreation and Community Facilities Department (**Citywide**)

Recommendation

Council is requested to approve the emergency purchase as recommended.

The Parks, Recreation and Community Facilities Department and Purchasing recommend ratifying the purchase from the contract with Plan B Facility Services at \$128,037, based on estimated requirements.

Background / Discussion

This emergency purchase provides custodial cleaning services for City Parks and Sports Fields restrooms to maintain sanitization and overall cleanliness. The vendor is providing three (3) months of services from August 1, 2022 through October 31, 2022. The City is in the process of rebidding this contract with an anticipated Council award by November 1, 2022.

The emergency purchase is due to the current contractor, Carnation Building Services, Inc., closing their business on July 31, 2022.

The emergency purchase was approved by the City Manager's office for public health and safety as provided in the City Code.

Purchase Information

Action: Emergency Purchase: Immediate preservation of the public health and safety
Contract Number: 2023040
Funding Source: Parks, Recreation and Community Facilities Department - Parks Maintenance Operations budgets through the General Fund, Commercial Facilities Fund and Environmental Compliance Fee