



# City Council Report

**Date:** August 22, 2022  
**To:** City Council  
**Through:** Michael Kennington, Deputy City Manager/Chief Financial Officer  
**From:** Edward Quedens, Business Services Director  
Kristy Garcia, Procurement Administrator  
**Subject:** Purchase of One (1) Print Shop Cutter (Replacement) for Citywide Departments (for the Business Services Department) **(Citywide)**

## Purpose and Recommendation

Council is requested to approve the award as recommended.

The Business Services Department and Purchasing recommend awarding the contract to the lowest, responsive, and responsible bidder, Konica Minolta Business Solutions U.S.A. Inc. at \$37,500.

## Background / Discussion

This purchase will provide a Challenge Champion 305TC Paper Cutter to replace the Print Shop's old, broken paper cutter. It will be used to cut printed paper projects for the City's Print Shop's internal customers/citywide departments. Projects include direct mail, flyers and postcards, marketing collateral, and large volume cut jobs.

## Purchase Information

Action: Award  
Procurement Type: Request for Bids  
Contract Number: 2023016  
Local Consideration: Not applicable as there were no Mesa responses  
Protests Received: None  
Funding Source: Business Services Department - Materials and Supply operating budget through the Warehouse Internal Services Fund

## July 20, 2022 Bid Responses

Konica Minolta Business Solutions U.S.A. Inc. Phoenix, AZ	\$36,496.00 (Recommended)
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Ordway Corporation, dba Print and Finishing Finishing Solutions Placentia, CA	\$39,200.00
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### No Bid Response received from:

Dahill Office Technology Corporation, dba Xerox Business Solution Southwest  
My Binding of Arizona, dba Creative Document Systems