



# City Council Report

**Date:** June 6, 2022  
**To:** City Council  
**Through:** Michael Kennington, Deputy City Manager/Chief Financial Officer  
**From:** Edward Quedens, Business Services Director  
Kristy Garcia, Procurement Administrator  
**Subject:** Three-Year Term Contract with Two Years of Renewal Options for Landscape Refurbishment Services for the Transportation Department **(Single Response) (Citywide)**

## Recommendation

Council is requested to approve the award as recommended.

The Transportation Department and Purchasing recommend awarding the contract to the single, responsive, and responsible bidder, Brightview Landscape Services, Inc. at \$1,447,700 annually, with an annual increase allowance of up to 5% or the adjusted Consumer Price Index.

## Background / Discussion

Transportation refurbishment projects are designed in-house and are intended to replace existing deteriorated streetscapes. The Contractor will be responsible for completing a variety of refurbishment projects for the Transportation Department. All projects will be completed within a specific timeframe and left in turnkey condition.

Transportation and Purchasing do not know why there was only one respondent to the Landscape Refurbishment Services. However, the bid response is acceptable and meets the contract requirements. Originally, Transportation issued a Request for Proposal (RFP) for Landscape Maintenance and Landscape Refurbishment Services. The solicitation received two responses however, one response was incomplete and the RFP was canceled. Two new contracts were prepared and released as a Request for Bid (RFB), one for Refurbishment and one for Maintenance.

## Purchase Information

Action: Award  
Procurement Type: Request for Bids  
Contract Number: 2022217  
Local Consideration: Policy did not apply to this procurement method  
Protests Received: None

Initial Contract Term: Three Years

Possible Renewals: Up to a maximum of two years subject to Administrative review and approval

Funding Source: Transportation Department operating budget through the Highway User Revenue Fund and Local Streets Fund

**May 2, 2022 Single Bid Response**

Brightview Landscape Services, Inc. Pasadena, CA	\$1,447,700.00 (Recommended)
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