

Citizen Participation Plan for Bulletproof Diesel Building Expansion

Date: December 29, 2021

Purpose: The purpose of this Citizen Participation Plan is to inform citizens, property owners, neighbor associations, agencies, schools and businesses in the vicinity of the site of an application for the proposed building expansion project for Bulletproof Diesel. This site is located at 4245 E. Palm Street in Mesa, at the SEC of N. Omaha Street and E. Palm Street. The application is for expanding the existing Bulletproof Diesel building to the west on the existing site with approximately 11,614 sq. ft. of new building area. This plan will ensure that those affected by this application will have an adequate opportunity to learn about and comment on the proposal.

Contact:

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Pre-Submittal Meeting: The Pre-Submittal Meeting with City of Mesa planning staff was held on July 22, 2021. Staff reviewed the application and recommended that adjacent residents, school district, and nearby registered neighborhoods be contacted.

Action Plan: In order to provide effective citizen participation in conjunction with their application, the following actions will be taken to provide opportunities to understand and address any real or perceived impacts their development, and members of the community, may have.

1. A contact list will be developed for citizens and agencies in this area including:
 - All registered neighborhood associations within one mile of the project.
 - Homeowners Associations within one half mile of the project.
 - Interested neighbors- focused on 1,000 feet from site
 - Public School District in writing who may be affected by this application
2. All persons listed on the contact list will receive a letter describing the project, project schedule, site plan, and invitation to a series of two neighborhood meetings to be held at location yet to be determined.
 - The first meeting will be an introduction to the project, and opportunity to ask questions and state concerns. A sign-in list will be used and comment forms provided. Copies of the sign-in list and any comments will be given to the City of Mesa Planner assigned to this project.
 - The second meeting will be held two weeks later and will include responses to questions and concerns of the first meeting. As sign-in list and comment cards will be copied to the City of Mesa Planner
3. Neighborhood Associations, Homeowners Associations, and Neighbors within 1,000 feet of the site will be called by telephone to inform them personally of the project and receive comments.
4. Presentations will be made to groups of citizens or neighborhood associations upon request.

Schedule:

Pre-Submittal Meeting – July 22, 2021

Application Submittal – December 29, 2021

Initial Phone Calls – January 11, 2022

First Neighborhood Meeting – January 24, 2021

Second Neighborhood Meeting – TBD (after planning comments are addressed)

Submittal of Citizen Participation Report and Notification materials – TBD (following second neighborhood meeting)

Planning and Zoning Board Hearing – March 23, 2022