

# Citizen Participation Plan for Falcon Field Airport Revision of the Planned Area Development Design (PAD) Standards

**Date:** February 7, 2022

**Purpose:** The purpose of this Citizen Participation Plan is to inform citizens, airport tenants, neighbor associations, and businesses in the vicinity of Falcon Field Airport's desire to revise the Planned Area Development Design (PAD) Standards that were approved by City Council in 2011. This PAD revision applies to new construction and hangar exterior remodels at Falcon Field Airport, located at 4800 E Falcon Drive. This plan will ensure that those affected by this application will have an adequate opportunity to learn about and comment on the proposal.

**Contact:**

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**Pre-submittal Meeting:** The pre-submittal meeting with City of Mesa Planning staff was held on January 25, 2022. Staff reviewed the application and concurred with the selection of citizens, airport tenants and neighbor associations and businesses that were invited to participate in this Citizen Participation Plan.

**Action Plan:** In order to provide effective citizen participation in conjunction with their application, the following actions will be taken to provide opportunities to understand and address any real or perceived impacts the revised standards may have on the airport and the community.

1. A contact list will be developed for citizens and agencies in this area including:
  - All registered neighborhood associations within one mile of the project.
  - Homeowners Associations within one half mile of the project.
  - Property owners within 1,000 feet from site but may include more.
2. All persons listed on the contact list will receive a letter describing the project, project schedule, and invitation to a Citizen Participation meeting held at Falcon Field Airport.
  - The Citizen Participation Meeting will be an introduction to the project and an opportunity to ask questions and state concerns. A sign-in list will be used and comment forms provided. Copies of the sign-in list will be given to the City of Mesa Planner assigned to this project.
3. Presentations will be made to groups of citizens or neighborhood associations upon request.

**Schedule:** Pre-submittal Meeting – January 25, 2022  
Citizen Participation Meeting - February 7, 2022  
Application Submittal - February 14, 2022  
Submittal of Citizen Participation Report and Notification materials – April 11, 2022  
Design Review Board Meeting- April 12, 2022  
Planning & Zoning Board Hearing – May 11, 2022  
City Council Meeting- June 6, 2022