



City Council Report

Date: May 16, 2022
To: City Council
Through: Michael Kennington, Deputy City Manager/Chief Financial Officer
From: Edward Quedens, Business Services Director
Kristy Garcia, Procurement Administrator
Subject: Three-Year Term Contract with Two Years of Renewal Options for Flexible Delineators for the Transportation Department **(Single Response) (Citywide)**

Recommendation

Council is requested to approve the award as recommended.

The Transportation Department and Purchasing recommend awarding the contract to the single, responsive, and responsible bidder, American Highway Solutions at \$150,000 annually, with an annual increase allowance of up to 5%, or the adjusted Producer Price Index.

Background / Discussion

The City will be adding new bicycle routes with segments containing separated bicycle lanes. This contract will provide flexible delineators and other related items to implement separated bicycle lanes. The City may occasionally have a need for delineator installation and removal.

The City issued the Request for Bid for three weeks and received a single response from American Highway Solutions. Purchasing reached out to vendors who were on the bid list to inquire why they did not submit a bid. One vendor felt he could not provide competitive pricing; another vendor does not provide delineators; and another vendor is only authorized to sell products in California.

Purchasing was unable to find other contracts that had these types of delineators. However, Transportation obtained quotes for their last delineator project in September 2021, and American Highway Solutions' bid pricing is lower than the lowest quoted vendor from September; their pricing seems fair and reasonable.

Purchase Information

Action: Award
Procurement Type: Request for Bids
Contract Number: 2022116
Local Consideration: Policy did not apply to this procurement method as there was only one bidder

Protests Received: None

Initial Contract Term: Three Years

Possible Renewals: Up to a maximum of two years subject to Administrative review and approval

Funding Source: Transportation Department operating budget and Photo Safety Program

April 11, 2022 Bid Responses

American Highway Solutions	\$110,685.25 (Recommended)
Sun City West, AZ	