



City Council Report

Date: May 16, 2022
To: City Council
Through: Michael Kennington, Deputy City Manager/Chief Financial Officer
From: Edward Quedens, Business Services Director
Kristy Garcia, Procurement Administrator
Subject: One-Year Term Contract with Four, One-Year Renewal Options for Citrus Groves Maintenance for the Engineering Department **(Single Proposal Response) (Citywide)**

Recommendation

Council is requested to approve the award as recommended.

A committee representing the Engineering Department and Falcon Field Airport and Purchasing evaluated responses. The evaluation committee recommends awarding the contract to the single and qualified proposal from Armistead Farms LLC (a Mesa business) at \$163,800 annually, with an annual increase allowance of up to 5%, or the adjusted Consumer Price Index.

Background / Discussion

The Contractor will maintain ten (10) blocks of citrus groves (total of 210 acres) near the City's Falcon Field Airport. The City is actively marketing for the future development of three (3) northern blocks comprised of approximately 63.5 acres; the acreage can be removed from the contract upon giving the Contractor 30 calendar days written notice of its intention. The remaining seven (7) southern blocks are being evaluated for long-term options due to the aging citrus groves.

This agreement allows the City to consider development of the blocks over time. The groves are aging and producing less fruit annually, and some blocks are no longer viable nor profitable.

The City received a single proposal response which met the minimum qualifications. The evaluation committee evaluated and scored the proposal in accordance with the City's established policies and procedures. Armistead Farms LLC scored 96.67 out of 100 points possible. The evaluation committee deemed the single respondent as responsive meeting all the specifications and requirements. The evaluation committee recommends award to the single, qualified respondent.

Additionally, Armistead (current Contractor for Gene Autry) already has the needed farming equipment on site. A new bidder would have substantial start-up costs, and the Request For Proposal specified a one-year term, with four, one-year extensions.

Purchase Information

Action: Award

Procurement Type: Request for Proposals

Contract Number: 2022214

Local Consideration: Policy did not apply to this procurement method

Protests Received: None

Initial Contract Term: One Year

Possible Renewals: Up to a maximum of four years subject to Administrative review and approval

Funding Source: Enterprise Fund – Falcon Field Airport Sub Fund

Single Proposal Response

Armistead Farms LLC - Mesa, AZ