



City Council Report

Date: January 24, 2022
To: City Council
Through: Michael Kennington, Deputy City Manager/Chief Financial Officer
From: Edward Quedens, Business Services Director
Kristy Garcia, Procurement Administrator
Subject: Dollar Limit Increase for Security Window Tinting for the Municipal Court Building **(Grant Funded) (Citywide)**

Purpose and Recommendation

Council is requested to approve the award as recommended.

The Municipal Court Department and Purchasing recommend increasing the dollar limit with DiLorenzo Enterprises, Inc. dba Deluxe Detail and Tint (a Mesa business) by \$8,535.87, from \$23,954.13 to \$32,490.

Background / Discussion

Municipal Court received a grant award of \$32,490 for window tinting services for the Courthouse essential for providing a critical layer of security to judges and staff as well as reduce the heat coming into the building.

The City solicited for these services, and in October 2021, management approved the purchase for a Contractor to apply security window tint to the rear of the Courthouse to the lowest, responsive and responsible bidder at \$23,945.13.

The Court recently is requesting to increase the dollar limit threshold to match the grant award and use all the grant funds available to tint more windows on the third and second floors of the eastern exposure that includes the first floor south/southeast windows. Municipal Court obtained a quote for this additional work in the amount of \$9,447.15.

Purchase Information

Action: Award

Procurement Type: Request for Bids

Contract Number: 2022059

Local Consideration: Policy did not apply to this procurement method

Protests Received: None

Funding Source: \$32,490 grant award from Arizona Supreme Court - Administrative Offices of the Courts, and \$902.28 remaining balance from Municipal Court operating budget

Dollar Limit History

Original Management Administrative Award 10/19/2021:	\$23,954.13
Dollar Limit Increase Request 1/24/2022:	<u>\$8,535.87</u>
New One-Time Contract Value:	<u>\$32,490.00</u>