



City Council Report

Date: January 24, 2022
To: City Council
Through: Michael Kennington, Deputy City Manager/Chief Financial Officer
From: Edward Quedens, Business Services Director
Kristy Garcia, Procurement Administrator
Subject: Three-Year Term Contract with Two Years of Renewal Options for Repair and Refurbishment of Metal Bins and Roll-Off Containers for the Environmental Management and Sustainability Department **(Single Response) (Citywide)**

Recommendation

Council is requested to approve the award as recommended.

A committee representing the Environmental Management and Sustainability Department and Purchasing evaluated the response. The evaluation committee recommends awarding the contract to the qualified, single proposal from Galfab, LLC at \$150,000 annually, with an annual increase allowance of up to 5% or the adjusted Consumer Price Index.

Background / Discussion

This contract provides repair and refurbishment services of the metal bins and roll-off containers used to service the City's commercial and residential solid waste customers. This type of service has minimal service providers, and most vendors prefer to sell new products. The cost to repair and refurbish these items is significantly less than the cost of purchasing new items.

The City owns approximately 5,000 metal front load bins and approximately 205 per year will need to be repaired and/or refurbished and placed back into service and owns approximately 300 roll-off containers ranging in size from 15 cubic yards to 40 cubic yards. Approximately 10 roll-off containers per year will need to be repaired and/or refurbished and placed back into service. During the life cycle of these items, they become damaged due to normal usage, wear, and tear.

The City received one proposal response from Galfab, LLC that met the minimum requirements. The evaluation committee evaluated the proposal in accordance with the City's established policies and procedures. Galfab's response included all the required forms, information, and pricing per the solicitation. Because Galfab was the sole responsive and responsible proposal, the evaluation committee completed an evaluation and analysis and determined it met all requirements and pricing was fair and reasonable. Award is being recommended to the sole responsive and responsible respondent.

Purchase Information

Action: Award

Procurement Type: Request for Proposals

Contract Number: 2022038

Local Consideration: Policy did not apply to this procurement method

Protests Received: None

Initial Contract Term: Three Years

Possible Renewals: Up to a maximum of two years subject to Administrative review and approval

Funding Source: Enterprise Funds – Utility Fund (Solid Waste Sub Fund)

Single Proposal Response

Galfab, LLC – Phoenix, AZ