



# City Council Report

**Date:** January 24, 2022  
**To:** City Council  
**Through:** Michael Kennington, Deputy City Manager/Chief Financial Officer  
**From:** Edward Quedens, Business Services Director  
Kristy Garcia, Procurement Administrator  
**Subject:** Dollar Limit Increase to the Term Contract for Pipe Parts for the Materials and Supply Warehouse (for Citywide Use) **(Citywide)**

## Recommendation

Council is requested to approve the contract amendment as recommended.

The Business Services Department and Purchasing recommend increasing the dollar limit with Tri Star Industrial LLC and Winsupply Inc. dba Thomas Pipe and Supply by \$68,500 for Years 4 and 5, from \$156,500 to \$225,000 annually, with an annual increase allowance of up to 5% or the adjusted Consumer Price Index.

## Background / Discussion

This contract provides various pipe parts including ells, elbows, nipples, caps, couplings, tees, and bushings, etc. per technical specifications for the City's Utilities departments. Pipe parts are stocked in the Warehouse and are a heavily used commodity.

The City is in Year 4 (6/1/2021 to 5/31/2022) of this contract. The dollar limit increase is required due to ongoing new home construction, and increasing prices of materials. Materials and Supply estimates the annual contract amount of \$225,000 will be adequate to maintain stock inventory for Years 4 and 5.

## Purchase Information

Action: Amendment  
Procurement Type: Request for Bids  
Contract Number: 2018160

## Dollar Limit History

Administrative Renewal Award (Years 4 and 5) – 4/21/2021:	\$106,500.00
Council approved Dollar-Limit Increase – 9/13/2021:	\$50,000.00
Dollar-Limit Increase Request – 1/24/2022:	<u>\$68,500.00</u>
New Contract Value (Years 4 and 5):	<u>\$225,000.00</u>