



# City Council Report

**Date:** January 10, 2022  
**To:** City Council  
**Through:** Michael Kennington, Deputy City Manager/Chief Financial Officer  
**From:** Edward Quedens, Business Services Director  
Kristy Garcia, Procurement Administrator  
**Subject:** One-Year Term Contract with Four Years of Renewal Options for Safety and Medical Supplies for the Mesa Police Department **(Citywide)**

## Recommendation

Council is requested to approve the award as recommended.

The Police Department and Purchasing recommend awarding the contract to the lowest, responsive, and responsible bidders: Henry Schein, Inc.; Mallory Safety and Supply; Safeware, Inc.; Mini Wing USA; Premier Medical Distribution, LLC; By Love Inc.; Bound Tree Medical, LLC; and Arrowhead Scientific at \$100,000 annually, with an annual increase allowance of up to 5% or the adjusted Consumer Price Index.

## Background / Discussion

The Police Department is in continuous need of miscellaneous safety and medical supplies for use throughout the Department. Department personnel require every day, disposable items to conduct investigations, collect evidence, and ensure crime scene integrity. This contract will provide supplies such as gloves, sanitary wipes, safety glasses, face masks, and bio-hazard items that are essential to maintain sanitary practices and take precautions against the spread of germs.

## Purchase Information

Action: Award  
Procurement Type: Request for Bids  
Contract Number: 2022028  
Local Consideration: Policy did not apply to this procurement method  
Protests Received: None  
Initial Contract Term: One Year  
Possible Renewals: Up to a maximum of four years subject to Administrative review and approval  
Funding Source: Police Department operating budget

## September 8, 2021 Bid Responses (Bid Tabulation available upon request)

AlphaProMed – Tampa, FL  
Arrowhead Scientific – Lenexa, KS  
Bound Tree Medical, LLC – Dublin, OH

By Love, Inc. – Orange, CA  
 Comoroz, Inc. – Aventura, FL  
 Henry Schein, Inc. – Melville, NY  
 Mallory Safety and Supply – Phoenix, AZ  
 Medzon – Anaheim, CA  
 Mersi Distribution, LLC – Miami, FL  
 Mini Wing USA – P.V.E., CA  
 Performance Safety Group – St. Louis, MO  
 Premier Medical Distribution, LLC – Draper, UT  
 Safeware, Inc. – Lanham, MD  
 School Health Corp. – Rolling Meadows, IL  
 Tree of Life SC, LLC – Columbia, SC

Vendors deemed as Non-Responsive (Did not submit the necessary and required responses forms per the solicitation):

Interboro Packaging Corp.  
 QYK Brands  
 W.W. Grainger

### **Award Recommendation**

Respondent	<u>Recommended</u> - Lowest, responsive, and responsible bidder for PPE - Cleaning, Safety Supplies, and Medical Supplies
Henry Schein, Inc.	PPE - Cleaning Lines 1 - 9, 26 - 31, 36 - 37 and 39. Medical Supplies Lines 3, 5 and 8 - 9
Mallory Safety and Supply	PPE - Cleaning Lines 1 - 9, and 12, 24. Safety Supplies Line 12
Safeware, Inc.	PPE - Cleaning Lines 12 - 19, 30 - 32, 36 - 37, and 39. Safety Supplies Lines 1 - 11, 13, 15, 19, and 20.
Mini Wing USA	PPE - Cleaning Lines 13 - 17, and 26 – 29. Safety Supplies Lines 10 - 17, and 19 – 20
Premier Medical Distribution, LLC	PPE - Cleaning Lines 20 - 23, and 25
By Love, Inc.	Medical Supplies Line 2
Bound Tree Medical, LLC	PPE - Cleaning Line 12. Medical Supplies Lines 2, 4, and 11
Arrowhead Scientific	Medical Supplies Line 7. Safety Supplies Line 17.

The City received 15 bid responses for evaluation and an additional three were deemed as Non-Responsive. Award is being recommended to eight vendors based on the following: Vendor provided lowest price for the product specified or an acceptable alternate, and some awards were made to more than one vendor because of supply chain concerns and keeping options open in the best interest of the City. Several line items listed in the solicitation were not awarded. Upon review, staff noted reasons such as the response received was for an alternate item or a No Response