



# City Council Report

**Date:** March 15, 2021  
**To:** City Council  
**Through:** Michael Kennington, Deputy City Manager/Chief Financial Officer  
**From:** Edward Quedens, Business Services Director  
Matt Bauer, Procurement Administrator  
**Subject:** Eleven-Month Term Contract for New Microsoft Licensing As-Needed for various City Departments (**Citywide**)

## Recommendation

Council is requested to approve the award as recommended.

The Department of Innovation and Technology and Purchasing recommend authorizing the purchase using the State of Arizona cooperative contract with CDW-G up to \$250,000, based on estimated usage.

## Background / Discussion

City of Mesa has an Enterprise License Agreement (EA) under the State of Arizona's umbrella agreement with Microsoft Corporation. CDW-G is the Value-Added Reseller (VAR) that has been awarded the State's contract and subsequently the City's Microsoft EA. The City cannot obtain multiple quotes for Microsoft software and must utilize the State's contract with CDW-G.

The EA covers Microsoft on-premises and Software-as-a-Service (SaaS) applications, cloud services that are critical to the daily operations of the City. The applications purchased under the EA range from the Microsoft Office Suite of applications (Word, Excel, Outlook email), and Office 365 applications (SharePoint, PowerBI Reporting, Visio, Project Pro, etc.) to our Azure Cloud data center, SQL Database environment and Windows Server operating systems.

## Purchase Information

Action: Award  
Procurement Type: Cooperative Contract Use  
Contract Number: 2021154  
Contracting Agency/Contract Number: State of Arizona/ADSP017-149774  
Local Consideration: Policy did not apply to this procurement method  
Protests Received: None  
Initial Contract Term: 11 Months (3/15/2021 to 1/7/2022)  
Possible Renewals: None  
Funding Source: Department of Innovation and Technology and individual department's operating budgets