

# Citizen Participation Plan for Canyon Vista Recovery Center

**Date:** June 25, 2018

**Purpose:** The purpose of this Citizen Participation Plan is to inform citizens, property owners, neighbor associations, agencies, schools and businesses in the vicinity of the site of an application for the Canyon Vista Recovery Center. This site is located at 860 N Center Street east of County Club and south of Brown Road and is an application for the renovating a Social Service Facility in an RM2 zone. This plan will ensure that those affected by this application will have an adequate opportunity to learn about and comment on the proposal.

**Contact:**

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**Pre-submittal Meeting:** The pre-application meeting with City of Mesa planning staff was held on June 11, 2018. Staff reviewed the application and recommended that residents, Home Owners Associations, and Registered Neighborhoods near Canyon Vista be contacted as outlined below.

**Action Plan:** In order to provide effective citizen participation in conjunction with their application, the following actions will be taken to provide opportunities to understand and address any real or perceived impacts their development that members of the community may have.

1. A contact list will be developed for citizens and agencies in this area including:
  - All registered neighborhood associations within one mile of the project.
  - Homeowners Associations within one half mile of the project.
  - Property owners within 1,000 feet from site, but may include more
  - Mesa Grande Community Alliance
  
2. All persons listed on the contact list will receive a letter describing the project, project schedule, site plan and invitation to a neighborhood meeting to be held near the Canyon Vista facility at . The meeting will be an introduction to the project, and opportunity to ask questions and state concerns. A sign-in list will be used and comment forms provided. Copies of the sign-in list and any comments will be given to the City of Mesa Planner assigned to this project.
  
3. Presentations will be made to groups of citizens or neighborhood associations upon request.

**Schedule:** Pre-submittal meeting – June 11, 2018  
Application Submittal – June 25, 2018  
Neighborhood meeting Letters Mailed – August 4, 2018  
Submittal of Citizen Participation Report and Notification materials – August 7, 2018  
Neighborhood meeting – August 16, 2018  
Planning and Zoning Board Hearing – September 19, 2018