

# Citizen Participation Plan

## NWC of Power & Guadalupe

### December 14, 2022

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#### **Purpose:**

The purpose of this Citizen Participation Plan is to provide the City of Mesa staff with information regarding the efforts to be made, by the Applicant to inform citizens and property owners in the vicinity concerning the Applicant's requests to the City of Mesa for Site Plan Modification, Design Review, Special Use Permit, and a Special Conformance Improvement Permit. These requests are being made for the proposed development located at 6810 East Guadalupe Road. The site is approximately 2.52 gross acres and further identified as Maricopa County parcels, APNs: 304-05-982E, 304-05-982G, 304-05-981C, 304-05-981D. The proposed project is *a redevelopment of an existing gas station, auto repair, and car wash to allow a limited-service restaurant with drive-thru facilities and carwash.*

By providing opportunities for citizen participation, the Applicant will ensure that those affected by this application have an adequate opportunity to learn about and comment on the proposed plan. The Applicant will provide neighborhood notice for future public hearings and any other meetings requested by citizens.

#### **Contact Information:**

Those coordinating the Citizen Participation activities are listed as follows:

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#### **Action Plan:**

To provide effective citizen participation in conjunction with this application, the following actions will be taken, to provide opportunities to understand and address any real or perceived impacts that members of the community may have relating to the proposed development:

1. A contact list was provided by the City of Mesa for citizens and agencies in this area including:
  - a. Interested neighbors – focused on 1000+ feet from parent parcel;

- b. Registered neighborhood associations and Homeowners Associations within 1 mile of the project –
- 2. The notification list for the neighborhood meeting includes the above-referenced contact list of all property owners within 1000+ ft. of the subject property. A copy of the notification letter and contact list will be provided with the next submittal.
- 3. A sign-in sheet will be collected at the neighborhood meeting in an effort to notify those in attendance of any future meetings, including the public meetings. Presentations will be made to groups of citizens upon request.
- 4. For public hearing notice, applicant will post a minimum of one (1) 4' x 4' sign(s) on the property. If additional signs are needed, the number of signs will be coordinated with Planning Staff. The sign(s) will be placed on the property on or before the Wednesday two weeks prior to the Planning & Zoning Board meeting in accordance with City requirements. A notarized document with attached photograph of the sign(s) will be submitted to the Planning Staff to be kept in the case file.

## Schedule:

Pre-Application Submittal	August 16, 2022
Formal Submittal to City	December 14, 2022
Neighborhood Meeting	TBD
Follow-Up Submittal	TBD
Planning & Zoning Public Hearing	TBD