



City Council Report

Date: May 12, 2025
To: City Council
Through: Michael Kennington, Deputy City Manager/Chief Financial Officer
From: Edward Quedens, Business Services Director
Kristy Garcia, Procurement Administrator
Subject: Three-Year Term Contract with Two-Year Renewal Options for Light-Duty Vehicle Maintenance and Repair Services for the Fleet Services Department (Citywide)

Recommendation

Council is requested to approve the award as recommended.

A committee representing the Fleet Services Department and Procurement Services evaluated responses and recommend awarding the contract to the highest scored proposals from All Fleet Services, LLC., B & T Vivian Investment Co, LLC. (a Mesa business), Sun Auto Tires & Service (a Mesa business), and The Rustic Wrench at \$500,000 annually, with an annual increase allowance of up to 5% or the adjusted Consumer Price Index.

Background / Discussion

This contract provides non-OEM-specific maintenance and repair services for the City's fleet, which includes sedans, light-duty trucks, SUVs, and vans. Fleet Services may use outside vendors to support City staff in performing routine preventive maintenance and related repairs as needed. The contract helps enhance vehicle availability, maintain vehicle safety, and support maintaining preventive maintenance standards.

City staff issued a Request for Proposals (RFP) to all registered and known Light-Duty Vehicle Maintenance and Repair Service providers. Five proposal responses were received. Courtesy Auto of Mesa's response was withdrawn due to OEM-specific services, and all other respondents bid aftermarket. The remaining four proposal responses met the minimum qualifications and were evaluated and scored in accordance with the City's established policies and procedures and relative to the scoring criteria in the solicitation. Based on the evaluation results, the committee recommend awarding the contract to the remaining four respondents.

Purchase Information

Action: Award
Procurement Type: Request for Proposals
Contract Number: 2025135

Local Consideration: Policy did not apply to this procurement method
 Protests Received: None
 Initial Contract Term: Three years
 Possible Renewals: Up to a maximum of two years subject to Administrative review and approval
 Funding Source: Fleet Internal Services Fund

Proposal Responses

All Fleet Services, LLC. – Phoenix, AZ	(Recommended)
B & T Vivian Investment Co., LLC. – Mesa, AZ	(Recommended)
Courtesy Auto of Mesa, LLC. – Mesa, AZ - Withdrawn	
The Rustic Wrench – Apache Junction, AZ	(Recommended)
Sun Auto Tires & Service – Mesa, AZ	(Recommended)

Proposals deemed non-responsive

Service World, LLC. – Did not submit required documents/forms

No Bids received

Desert Tire Center
 Rush Truck Centers of Arizona, Inc.

Proposal Scoring Results

Respondent	Total Points Possible / 900
All Fleet Services, LLC. (Recommended)	765.75
B & T Vivian Investments Co., LLC. (Recommended)	826.36
Sun Auto Tires & Service (Recommended)	532.93
The Rustic Wrench (Recommended)	689.20