

# Citizen Participation Plan

## Highlights

**11 December 2024**

### Purpose:

The purpose of this Citizen Participation Plan is to provide the City of Mesa staff with information regarding the efforts to be made, and the efforts already made, by the Applicant to inform citizens and property owners in the vicinity concerning the Applicant's requests to the City of Mesa for Rezoning, Site Plan Review, and Design Review. These requests are being made for the proposed development located on a 6.9-acre property located at 4140 E Main St. This property is further identified as parcel numbers 140-19-010 and 140-19-004C on the Maricopa County Assessor's Map. The proposed project is a high-quality multi-family residential development with enhanced design features and amenities.

By providing opportunities for citizen participation, the Applicant will ensure, that those affected by this application have had an adequate opportunity to learn about and comment on the proposed plan. The Applicant will provide neighborhood notice for future public hearings and any other meetings requested by citizens.

### Contact Information:

Those coordinating the Citizen Participation activities are listed as follows:

**Tim Boyle**

AtmosphereArchitects

(602) 888-4671

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### Action Plan:

To provide effective citizen participation in conjunction with this application, the following actions will be taken, and will continue to be taken, to provide opportunities to understand and address any real or perceived impacts that members of the community may have relating to the proposed development:

1. A contact list will be provided by the City of Mesa for citizens and agencies in this area including:

- a. Interested neighbors – focused on 1000+ feet from parent parcel, but may include more;
  - b. Registered neighborhood associations and Homeowners Associations within 1 mile of the project.
2. The notification list for the neighborhood meeting includes the above-referenced contact list of all property owners within 1000+ ft. of the subject property. A copy of the notification letter and contact list will be attached.
3. A sign-in sheet will be collected at neighborhood meetings in an effort to notify those in attendance of any upcoming meetings, including the public meetings. Presentations will be made to groups of citizens upon request.
4. For public hearing notice, applicant will post a minimum of one (1) 4' x 4' sign(s) on the property. If additional signs are needed, the number of signs will be coordinated with Planning Staff. The sign(s) will be placed on the property on or before the Wednesday two weeks prior to the Planning & Zoning Board meeting in accordance with City requirements. A notarized document with attached photograph of the sign(s) will be submitted to the Planning Staff to be kept in the case file.

## Schedule:

Pre-Application Submittal	24 July 2024
Formal Submittal to City	11 December 2024
Neighborhood Meetings	
Follow-Up Submittals	
Planning & Zoning Public Hearing	
Design Review Board	