



City Council Report

Date: June 21, 2021
To: City Council
Through: Michael Kennington, Deputy City Manager/Chief Financial Officer
From: Edward Quedens, Business Services Director
Matt Bauer, Procurement Administrator
Subject: Three-Year Term Contract with Two Years of Renewal Options for Seasonal Ice Rink Construction, Installation, and Removal Services for the Parks, Recreation and Community Facilities Department **(Citywide)**

Recommendation

Council is requested to approve the award as recommended.

A committee representing Parks, Recreation and Community Facilities Department (PRCF) and Purchasing evaluated responses. The evaluation committee recommends awarding the contract to the highest scored proposal from IRE Crown Rinks LLC dba Ice Rink Events at \$283,560 annually, includes contingency of \$47,260, with an annual increase allowance of up to 5% or the adjusted Consumer Price Index.

Background / Discussion

This contract will provide a qualified Ice Rink Management company to provide the equipment for, turnkey installation/removal of, and professional support for a custom oval holiday-season ice rink venue to be staged at The Plaza at Mesa City Center.

City of Mesa received two proposal responses of which both vendors met the minimum qualifications. The evaluation committee evaluated the proposal responses in accordance with the City's established policies and procedures. The evaluation committee completed clarification interviews with both respondents. Based upon the evaluation results, the committee unanimously recommends award to the highest scored respondent. The evaluation was conducted, and points were awarded by consensus of the evaluation committee.

Purchase Information

Action: Award
Procurement Type: Request for Proposals
Contract Number: 2021182
Local Consideration: Policy did not apply to this procurement method
Protests Received: None

Initial Contract Term: Three Years

Possible Renewals: Up to a maximum of two years subject to administrative review and approval

Funding Source: Parks, Recreation and Community Facilities Department operating budget (Special Events)

Proposal Responses

American Arena, LLC - Burnsville, MN

IRE Crown Rinks, LLC dba, Ice Rink Events - Conroe, TX

Final Scoring

Respondent	Total Points Possible / 100
IRE Crown Rinks, LLC dba, Ice Rink Events (Recommended)	<u>81.99</u>
American Arena, LLC	78.60