



# City Council Report

**Date:** August 21, 2023  
**To:** City Council  
**Through:** Michael Kennington, Deputy City Manager/Chief Financial Officer  
**From:** Edward Quedens, Business Services Director  
Kristy Garcia, Procurement Administrator  
**Subject:** Three-Year Term Contract with Two Years of Renewal Options for Traffic Control Sign Materials and Sign Imaging for the Transportation Department  
**(Funded by the Local Streets Fund) (Citywide)**

## Recommendation

Council is requested to approve the award as recommended.

The Transportation Department and Purchasing recommend awarding the contract to the lowest, responsive, and responsible bidder, Lightle Enterprises of Ohio, LLC at \$320,000 annually, with an annual increase allowance of up to 5% or the adjusted Producer Price Index.

## Background / Discussion

This contract provides reflectorized sign sheeting, acrylic colored film, and protective overlay film. Transportation Department's Sign Shop uses these materials to fabricate traffic control, street name, and wayfinding signs installed and maintained throughout the City for public safety, e.g., stop signs, speed limit signs, street name signs, and all other traffic control signs. These signs are fabricated out of aluminum or acrylic plastic substrates with directly applied transparent and opaque films suitable for both daytime and nighttime visibility.

## Purchase Information

Action: Award  
Procurement Type: Request for Bids  
Contract Number: 2023268  
Local Consideration: Policy did not apply to this procurement method  
Protests Received: None  
Initial Contract Term: Three Years  
Possible Renewals: Up to a maximum of two years subject to Administrative review and approval  
Funding Source: Transportation Department operating budget through the Local Streets Fund

## **Bid Responses – June 8, 2023**

Lightle Enterprises of Ohio, LLC Frankfort, OH	\$302,438.00 (Recommended)
Interwest Safety Supply, LLC Phoenix, AZ	\$307,652.50
Pacific Products and Services, LLC Anaheim, CA	\$320,910.00
Centerline Supply, Inc. Phoenix, AZ	\$391,609.00
Zumar Industries, Inc. Glendale, AZ	\$510,681.00