



City Council Report

Date: June 1, 2020
To: City Council
Through: Michael Kennington, Deputy City Manager/Chief Financial Officer
From: Edward Quedens, Business Services Director
Matt Bauer, Procurement Administrator
Subject: Purchase of Field Lighting for Skyline Park (Replacement) for the Parks, Recreation and Community Facilities Department **(Citywide)**

Recommendation

Council is requested to approve the award as recommended.

The Parks, Recreation and Community Facilities Department and Purchasing recommend authorizing the purchase using the Sourcewell cooperative contract with Musco Sports Lighting LLC, at \$338,803.55, based on estimated requirements.

Background / Discussion

The Parks Recreation and Community Facilities (PRCF) Department is looking to replace the field lights at Skyline Softball Field this summer. The existing lights no longer have readily available replacement parts and bulbs and the poles cannot be confirmed to have structural integrity for use with a new lighting system. When Riverview Soccer closed last summer, the City was able to salvage the Musco lights that were relatively new from that site. Musco has committed to reinstalling those salvaged lights at Skyline, with a few additional poles to meet the softball lighting requirements.

The cooperative contract was competitively bid through NJPA (Sourcewell) and bidding our own contract at this time would likely result in a price increase. While Musco participates in other national cooperative contracts, the fee structure and inclusiveness of labor for what the City is supplying from salvaged Riverview equipment work bests with the Sourcewell contract.

If PRCF created a scope and completed a solicitation, the City would not have an awarded vendor until mid-summer; this along with any material lead time would not allow PRCF to complete the relighting project within our summer window of field closures.

Purchase Information

Action: Award
Procurement Type: Sole Source
Contract Number: 2020196
Contracting Agency/Contract Number: Sourcewell / 071619-MSL
Local Consideration: Policy did not apply to this procurement method
Funding Source: Parks, Recreation and Community Facilities Department budget (LF0243 - Parks Infrastructure)

AWARD RECOMMENDATION

Skyline Softball Relighting Project Materials, Freight and Installation per
Contract No. 2020196, Sourcewell Contract No. 071619-MSL and Quote
#190978 dated 4/14/2020

Base	\$312,838.00
Estimated 8.3% Sales Tax	<u>\$25,965.55</u>
Total	<u>\$338,803.55</u>