

Citizen Participation Plan for San Antonio Tire Shop

Purpose

The purpose of this Citizen Participation Plan is to inform citizens, property owners, neighborhood associations, agencies, schools, and businesses in the vicinity of the site of an application for the San Antonio Tire Shop. This site is located at 1609 W University Dr, on the southwest corner of Longmore Rd and University Drive and is an application for the rezoning of 0.39 acres from Office Commercial (OC) to Limited Commercial (LC) for a minor auto repair shop. This plan will ensure that those affected by this application will have an adequate opportunity to learn about and comment on the proposal.

Contact

All Right Builders, Inc.

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Pre-Submittal Conference

The Pre-submittal Conference with City of Mesa Development Services staff was held on June 4, 2024. Staff reviewed the application and recommended that adjacent residents, nearby HOA'S and registered neighborhoods be contacted.

Action Plan

In order to provide effective citizen participation in conjunction with this application, the following actions will be taken to provide opportunities to understand and address any real or perceived impacts that members of the community may have.

1. A contact list will be developed for citizens and agencies in this area including:
 - a. All registered neighborhood associations within one mile of the project.
 - b. Homeowners Associations within one half mile of the project.
 - c. Surrounding property owners within 500-feet from site

2. All persons listed on the contact list will receive a letter describing the project, project schedule, site plan, and invitation to a series of two neighborhood meetings to be held at Sheraton/Courtyard Mesa Hotel at Wrigleyville West located at 860 N Riverview, Mesa, AZ 85201.
 - a. The first meeting will be an introduction to the project, and opportunity to ask questions and state concerns. A sign-in list will be used and comment forms provided. Copies of the sign-in list and any comments will be given to the City of Mesa Planner assigned to this project.
 - b. The second meeting will be held two weeks later and will include responses to questions and concerns of the first meeting. A sign-in list and comment cards will be copied to the City of Mesa Planner.
3. Presentations will be made to groups of citizens or neighborhood associations upon request.

[All materials such as sign-in lists, comments, and petitions received shall be uploaded to the record for the case.]

Schedule

Date	Event
June 4, 2024	Pre-Submittal Conference
February 10, 2025	Application Submittal
April 14, 2025	First Neighborhood Meeting
April 28, 2025	Second Neighborhood Meeting
April 30, 2025	Submittal for Citizen Participation Report and Notification Materials
June 11, 2025	Planning and Zoning Board Hearing