



## **Fees and Charges Report**

**Date:** April 7, 2025  
**To:** Audit, Finance and Enterprise Committee  
**Through:** Michael Kennington, Deputy City Manager, Chief Financial Officer  
**From:** Brian A. Ritschel, Office of Management & Budget Director  
**Subject:** Citywide Administrative Updates to Schedule of Fees and Charges

### **Purpose and Recommendation**

The Office of Management & Budget recommends an administrative update to move the Federal & State Environmental Compliance Fee from the Solid Waste Fee & Charges schedule to the new Environmental and Sustainability Fee Schedule. If the proposed change is approved by City Council, the fees and charges will be effective July 1, 2025.

### **Background**

The Office of Management & Budget gathers information from all departments on desired updates to Fees & Charges Schedules on an annual basis. Departments recommend these updates in their own report. The Federal & State Environmental Compliance Fee is currently the only fee listed on the Solid Waste Fee Schedule. With this change to move the Federal & State Environmental Compliance Fee, the Solid Waste Fee Schedule will be eliminated, and an Environmental and Sustainability Fee Schedule will be created containing this one fee.

### **Discussion**

Environmental and Sustainability had been a division within the Solid Waste Department. During FY 2022/23, the division became its own department. Because the Federal & State Environmental Compliance Fee is managed by the Environmental and Sustainability Department, the Fee Schedules should be updated accordingly to reflect the correct department. There is no fiscal impact resulting from this change.

### **Alternatives**

Taking no action will result in no fiscal impact, as the departments have been operating in this capacity.

**Fiscal Impact**

There is no fiscal impact to make these administrative updates and corrections to the applicable schedules.

**Coordinated With**

Updates were requested by and coordinated with the Solid Waste Department and the Environmental and Sustainability Department.

## Fees & Charges Schedule – Key

### Heading Configuration

<b><u>Schedule of Fees &amp; Charges</u></b>
<b>Department</b>
Contact Information
<b>HEADING 1</b>
HEADING 2
<i>Heading 3</i>
Description of Fee
Description of Fee 2

### Font Indications

Font	Font Indications
Regular Font	Existing fee or language
<del>Strikethrough</del>	Fee or language will be deleted from the Fee Schedule
<b>BOLD CAPS</b>	Language is being added to Fee Schedule
<b>Bold</b>	New or increased Fee Amount

**Schedule of Fees & Charges**

**Exhibit A – Solid Waste**

**Department: Solid Waste**

<b>Description of Service</b>	<b>Current Fee Range</b>	<b>Proposed Fee Range</b>	<b>Unit</b>	<b>Total Fiscal Impact</b>	<b>Notes</b>
<del>Federal &amp; State Environmental Compliance Fee</del>	<del>\$7.32</del>		<del>Per Account</del>	\$0.00	Move from Solid Waste Department to Environmental and Sustainability Department

**Estimated Total Annual Fiscal Impact:                \$0.00**

**Schedule of Fees & Charges**

**Exhibit B – Environmental and Sustainability**

**Department: Environmental and Sustainability**

Description of Service	Current Fee Range	Proposed Fee Range	Unit	Total Fiscal Impact	Notes
FEDERAL & STATE ENVIRONMENTAL COMPLIANCE FEE	\$7.32		PER ACCOUNT PER MONTH	\$0.00	Move from Solid Waste Department to Environmental and Sustainability Department

**Estimated Total Annual Fiscal Impact:        \$0.00**