



# City Council Report

**Date:** May 6, 2019  
**To:** City Council  
**Through:** Michael Kennington, Chief Financial Officer  
**From:** Edward Quedens, MPA, C.P.M., CPPO, Business Services Director  
Matt Bauer, MBA, CPPO, CPPB, CPSM, Procurement Administrator  
**Subject:** Contract Amendment to the Term Contract for Contractor Building Maintenance Services as requested by the Parks Recreation and Community Facilities Department **(Citywide)**

## Purpose and Recommendation

Council is requested to approve the award as recommended.

The Parks Recreation and Community Facilities Department and Purchasing recommend amending the City's award by adding several vendors: August Building Company, LLC; BWC Enterprises Inc. dba Woodruff Construction; and Robert N Ewing General Contractor; with the contract value remaining the same at \$2,000,000 annually, based on estimated requirements.

## Background / Discussion

This contract provides experienced journeymen to perform a variety of tasks including rough and finish carpentry, remodel work—such as walls, ceilings, doors, windows, drywall, stairs, tile, masonry, concrete, electrical and mechanical repairs, and other maintenance work at City facilities.

The awarded vendors are placed on a Pre-Qualified Building Maintenance Contractors List and are eligible to competitively quote for City building maintenance and repair projects.

On 2/14/2019, the City issued a Request for Proposal - Re-Solicitation, to all registered and known contractors. The current vendors did not need to re-submit a proposal. The awarded vendors will be added to the Pre-Qualified Building Maintenance Contractors List. The pre-qualified vendors are eligible to competitively quote for City building maintenance and repair projects during the initial three-year term through 10/31/2020.

The City received five proposals, of which all met the minimum qualifications. The evaluation committee then evaluated the responses based on the scoring criteria in the solicitation. Award is recommended to the respondents that scored 85 points or higher. The evaluation was conducted by points and were awarded by consensus by the evaluation committee.

## Purchasing Information

Action: Amendment (Vendor Additions)  
Procurement Type: Request for Proposals  
Contract Number: 2018005

Responses: 5

Local Consideration: Policy did not apply to this procurement method.

Original Award Date: 10/16/2017

Protests Received: None

Initial Contract Term: 5/6/2019 to 10/31/2020

Possible Renewals: Two, one-year renewals subject to Council review and approval

Funding Source: Parks, Recreation and Community Facilities Department – Facilities Maintenance operating budget

### Proposal Responses

August Building Company, LLC - Scottsdale, AZ

BWC Enterprises Inc. dba Woodruff Construction - Phoenix, AZ

JWJ Design Builders, Inc. - Gilbert, AZ

Robert N Ewing General Contractor - Phoenix, AZ

Signature Facilities Maintenance - Phoenix, AZ

### Final Scoring

Respondent	Total Points Possible / 100
Robert N Ewing General Contractor (Recommended)	<u>94.20</u>
BWC Enterprises Inc. dba Woodruff Construction (Recommended)	<u>93.20</u>
August Building Company, LLC (Recommended)	<u>88.00</u>
JWJ Design Builders, Inc.	79.60
Signature Facilities Maintenance	71.00

### CONTRACT AMENDMENT RECOMMENDATION

Contractor Building Maintenance Services per Agreement No. 2018005

Pre-Qualified Vendors List (Awarded 10/16/2017)

Builders Guild, Inc. – Mesa, AZ

Diamond Ridge Development – Peoria, AZ

East Valley Disaster Services – Mesa, AZ

SDB, Inc. – Tempe, AZ

Skyline Builders – Phoenix, AZ

**Recommended for Award 5/6/2019**

August Building Company, LLC - Scottsdale, AZ

BWC Enterprises Inc. dba Woodruff Construction - Phoenix, AZ

Robert N Ewing General Contractor - Phoenix, AZ

**Annual Contract Amount: \$2,000,000.00**