



City Council Report

Date: May 6, 2024
To: City Council
Through: Michael Kennington, Deputy City Manager/Chief Financial Officer
From: Edward Quedens, Business Services Director
Kristy Garcia, Procurement Administrator
Subject: Use of a Cooperative Contract with Renewal Options for On-Call Training Services for the Water Resources Department **(Citywide)**

Recommendation

Council is requested to approve the award as recommended.

Water Resources and Procurement Services recommend authorizing the purchase using the City of Scottsdale cooperative contract with ETC Compliance Solutions, Workplace Safety Specialists, and KUV Consultants, LLC. at \$150,000 annually, with an annual increase allowance of up to 5% or the adjusted Consumer Price Index.

Background / Discussion

The Water Resources Department initiated a paid certification incentive program in August 2023 for field staff to obtain Arizona Department of Environmental Quality (ADEQ) certifications. The goal of the program is to increase staff's general knowledge and increase eligibility of internal applicants for promotion.

The new incentive program has resulted in the department conducting more ADEQ certification trainings, more frequently, and beyond what they can support through their in-house staff. The Water Resources Department has one Safety Coordinator so utilizing the Scottsdale contract would allow for additional training opportunities by providing a backup option when in-house training is not possible.

The City of Scottsdale cooperative contract has been competitively bid and meets the City's procurement requirements. Utilizing the cooperative contract allows the City to receive competitive rates based on a formally solicited agreement. The City believes the price is fair and reasonable and soliciting for these services would likely not result in the City receiving more favorable pricing or terms.

Purchase Information

Action: Award
Procurement Type: Cooperative Contract Use
Contract Number: 2024145
Contracting Agency/Contract Number: 21RP025A/B/C

Local Consideration: Policy did not apply to this procurement method

Initial Contract Term: 5/6/2024 – 5/26/2024

Possible Renewals: Up to a maximum of two (2) years subject to Administrative review and approval

Funding Source: Water Resources Department budget through Water and Wastewater Operations and Maintenance budget and Greenfield Joint Venture Operations and Maintenance budget