



City Council Report

Date: June 15, 2020
To: City Council
Through: Michael Kennington, Deputy City Manager/Chief Financial Officer
From: Edward Quedens, Business Services Director
Matt Bauer, Procurement Administrator
Subject: Three-Year Term Contract with Two Years of Renewal Options for Janitorial and Sanitation Supplies for the Materials and Supply Warehouse (for City Departments) **(Citywide)**

Recommendation

Council is requested to approve the award as recommended.

The Business Services Department and Purchasing recommend authorizing the purchase using the Omnia Partners (formerly National IPA) / City of Tucson cooperative contract with Waxie Sanitary Supply (a Mesa business), at \$175,000 annually, based on estimated usage.

Background / Discussion

City departments require a broad supply of janitorial and sanitation products to support daily maintenance operations. Supplies include sanitizing and disinfecting cleaners, waste receptacles, paper products including paper towels, cups and napkins, brooms, brushes and handles, latex gloves, etc. This contract supplies the City's warehouse for City internal use of these items.

The City of Tucson contract meets City of Mesa's procurement requirements and allows for cooperative use. Contract pricing is competitive with deep discounts on Core List, discounts on other Non-Core items, market basket pricing for the City while offering additional discounts for high volume purchases. The volumes and associated discounts far exceed what the City could achieve by bidding our own contract.

The City has been successful using the City of Tucson contract through the National IPA cooperative for the past 8 years. This contract continues to be advantageous to the City and it is in the City's best interest to renew the contract.

Purchase Information

Action: Award
Procurement Type: Cooperative Contract Use
Contract Number: 2020200
Contracting Agency/Contract Number: City of Tucson through Omnia Partners / 202329
Local Consideration: Policy did not apply to this procurement method

Initial Contract Term: Three years

Possible Renewals: Up to a maximum of two years subject to City of Tucson,
Administrative review and approval

Funding Source: Purchases are subject to the amounts available in each ordering
Department's operating budget