



City Council Report

Date: June 21, 2021
To: City Council
Through: Michael Kennington, Deputy City Manager/Chief Financial Officer
From: Edward Quedens, Business Services Director
Matt Bauer, Procurement Administrator
Subject: Three-Year Term Contract with Two Years of Renewal Options for Pest Control Services for City Facilities for the Parks, Recreation and Community Facilities Department **(Citywide)**

Recommendation

Council is requested to approve the award as recommended.

A committee representing the Parks, Recreation and Community Facilities Department and Purchasing evaluated responses. The evaluation committee recommends awarding the contract to the highest scored proposal from Bug Off Pest Control at \$56,000 annually, with an annual increase allowance of up to 5% or the adjusted Consumer Price Index.

Background / Discussion

This contract will provide monthly interior and exterior pest control services for various City facilities. Rodent control and extra/emergency call out services are also included.

The City received three proposal responses of which all vendors met the minimum qualifications. The evaluation committee evaluated the proposal responses in accordance with the City's established policies and procedures. The evaluation committee completed the scoring of the responses against the scoring criteria in the solicitation. Award is recommended to the highest scored respondent.

Purchase Information

Action: Award
Procurement Type: Request for Proposals
Contract Number: 2021162
Local Consideration: Policy did not apply to this procurement method
Protests Received: None
Initial Contract Term: Three Years
Possible Renewals: Up to a maximum of two years subject to Administrative review and approval
Funding Source: Parks, Recreation and Community Facilities Department – Facilities Maintenance operating budget

Proposal Responses and Final Scoring

Respondent	Total Points Possible / 700
Bug Off Pest Control, LLC - Apache Junction, AZ (Recommended)	<u>635.61</u>
City Wide Pest Control, Inc. - Phoenix, AZ	591.60
Truly Nolen of America, Inc. - Tempe, AZ	390.76