



City Council Report

Date: December 9, 2024
To: City Council
Through: Michael Kennington, Deputy City Manager/Chief Financial Officer
From: Edward Quedens, Business Services Director
Kristy Garcia, Procurement Administrator
Subject: Three-Month Extension and Dollar Limit Increase to the Term Contract for Light-Duty and Police Vehicle Maintenance and Repair Services for the Fleet Services Department **(Citywide)**

Recommendation

Council is requested to approve the contract amendment as recommended.

The Fleet Services Department and Procurement Services recommend increasing the dollar limit with Larry H. Miller Ford Mesa (a Mesa business); B&T Vivian Investment Company, LLC. dba Thompson's Auto Repair & Towing (a Mesa business); Viking Auto Repair, dba Dave's Auto Repair Clinic (a Mesa business); Friendly Auto Centers, LLC. (a Mesa business); and Henry Brown Buick GMC, LLC; by \$500,000, from \$800,000 to \$1,300,000 through April 30, 2024.

Background / Discussion

This contract provides non-exclusive vendors for the maintenance and repair of the City's fleet of sedans, light-duty trucks, sport utility vehicles, and vans. The City has over 1,200 light-duty vehicles which are repaired and maintained in a joint effort by the City and vendors. These vehicles generally range in age from new to over 20 years old and many have over 200,000 odometer miles.

The contract has been extended to allow sufficient time to complete a thorough and in-depth solicitation for a new contract. This extension will provide the City with the time required to ensure a comprehensive process, allowing for proper evaluation and selection. The dollar limit increase is needed to cover maintenance and repair services for the remaining contract term.

Purchase Information

Action: Amendment
Procurement Type: Request for Proposals
Contract Number: 2020083
Initial Contract Term: Three (3) years
Possible Renewals: None
Funding Source: Fleet Services Department operating budget through the Fleet Internal Services Fund

Dollar Limit History

Approved (Y5) Renewal Amount (11/20/2023):	\$800,000.00
This increase request:	<u>\$500,000.00</u>
New Contract Value though 4/30/2025:	\$1,300,000.00