

City of Mesa Library Advisory Board Meeting

Date: May 17, 2022
Time: 5:30 p.m.
Location: Library Board Room & Zoom

Members Present

Steven Miner, *Vice Chair*
Megan Sterling
Ralph Wilson
Ellen Bachman
Alexis Ross
Joy Petroff
Cindy Smith

Staff Present

Polly Bonnett
Jesse Simms
Brandon Williams
Tony Garvey

Members Absent

Cynthia Jones, Chair
Samantha Davis

Guests Present

AGENDA ITEM	DISCUSSION
Call to Order	Vice Chair Member, Steven Miner, called the meeting for the City of Mesa Library Advisory Board to order at 5:33 p.m. on May 17, 2022.
Approval of January 18th meeting minutes	The January 18th meeting minutes were moved by Alexis Ross and seconded by Megan Sterling. Upon the tabulation of votes for the meeting minutes, the results showed: AYES – Sterling, Wilson, Bachman, Ross, Petroff, Smith and Miner NAYS – None
Public Comments	Board member, Ellen Bachman, shared her positive experience using THINKspot and appreciated the guidance MPL staff was able to offer during her visit. There were no other public comments.
Introductions, Recognitions, and Announcements	Library Director, Polly Bonnett, recognized and thanked the outgoing Library Board members for their years of Service. Megan Sterling, Alexis Ross, Joy Petroff, and Cynthia Jones all served their last year on the board, with their terms concluding on June 30 th , 2022. No other recognitions or announcements.
Volunteer Services Update and Quilt Project	Volunteer Coordinator, Janice Dell, offered an update to the Library Board on Volunteer services. She presented a recently completed volunteer appreciation quilt that will be housed in the Library's Mesa Room until Volunteer appreciation week each year, where it will be brought out and shared between volunteer supported departments throughout the City of Mesa. Janice said that there were 8 departments who participated in this effort, and it was the Main Library's THINKspot that they used when sewing the quilt together.
Collection Support Services Update	Librarian III, Nicole Lind, shared an update with the Library Board on the Collections Support Services Department within MPL. Nicole highlighted the shelf-ready service that MPL is exploring, and the new additions to our online platforms which include adding Press Reader, New York Times, and Wall Street Journal to our services this year. She also shared the purchase of two Short Story Dispensers that will be placed throughout the system. Lastly, Nicole updated the

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	Board on a software update that makes searching for titles online through our website, easier. Nicole discussed how the department is making things more efficient by truncating labels and discontinuing the use of spine labels with materials, to standardize the labeling process. She also shared the initial plan to develop a shelf ready collection that can be fully labeled and processed by the book vendor, and if cost effective could alleviate workload on the backend for MPL staff. Board member Ellen Bachman asked what staff will do if MPL purchases more shelf ready materials, and Assistant Library Director Jesse Simms shared that there are projects in the queue and other operational needs in the CSS department and will be reassigned in the most efficient way possible.
Library Director's Update	Library Director, Polly Bonnett, shared with the Library Board a presentation on the fiscal year 2022/2023 budget proposal that was recently shared with City Council. Polly updated the Board on the budget priorities for the library's next fiscal year, the new position being requested on behalf of the Mobile Library, and the library's effort to support the City of Mesa's climate action plan. During the presentation, Polly shared that the proposed budget for FY22/23 is 8.7 million dollars for the Library, and this funds the budget to support 82.3 FTE's system-wide. Polly discussed ways the library is looking internally at policies, procedures, and programs that can support and develop MPL staff members and their long-term goals. Assistant Library Director, Jesse Simms, then presented the Board with an update on Monterey Park and the mini library being designed onsite. The planned opening of the park and library is in late 2023. Vice Chair Steven Miner asked about staffing needs, and Jesse shared that the programmatic side of the mini library is still being developed and although a mostly self-service model, staff will be on site to shelve materials at times, offer periodic programming, and will sign-up community members with Open+ access during designated times.
Identify items for future agenda	No items currently identified.
Next Meeting Dates	September 20th, 2022 – Location, Main Library Board Room
Adjournment	Board member Cindy Smith moved and Megan Sterling seconded that the meeting be adjourned. The meeting was adjourned at 6:29pm. Upon tabulation of votes, it showed: AYES – Sterling, Wilson, Bachman, Ross, Petroff, Smith and Miner NAYS – None The next meeting will be held on the 20th of September 2022 at 5:30 p.m. held in the Library Board room at the Main Library.

Polly Bonnett, Library Director signs for minutes