



City Council Report

Date: October 17, 2022
To: City Council
Through: Michael Kennington, Deputy City Manager/Chief Financial Officer
From: Edward Quedens, Business Services Director
Kristy Garcia, Procurement Administrator
Subject: Dollar Limit Increase to the Term Contract for 3M Radio Frequency Identification (RFID) Equipment and Maintenance for the Library Services Department (Sole Source) **(Citywide)**

Recommendation

Council is requested to approve the contract amendment as recommended.

The Library Services Department and Purchasing recommend increasing the dollar limit with Bibliotheca LLC by \$140,000 from \$440,000 to \$580,000 annually, with an annual increase allowance of up to 5% or the adjusted Consumer Price Index.

Background / Discussion

This contract provides for the labor, parts, and equipment modifications to maintain 3M RFID equipment at all Mesa library branches. RFID automates the check-in/out process which is a staff-intensive process. Items available through this contract include 3M RFID tags for the check-in and check-out process, security gates to alert staff when items are not checked out, automated materials handling equipment to sort materials, self-checkout upgrade kits to replace an outdated PC/operating system and RFID staff workstation equipment to read RFID tags to process materials.

The City is in Year 7 of the contract. Mesa Public Library is in the final design stages of a mini library housed at the new Monterey Park, which is scheduled to open in the summer of 2023. The dollar limit increase is being requested for additional self-checkout kiosks, security gates, as well as ongoing costs for online resources, annual software and maintenance subscriptions needed for the completion and operation of this location.

Purchase Information

Action: Amendment (Year 7)
Procurement Type: Cooperative Contract Use
Contract Number: 2016179
Contracting Agency/Contract Number: Maricopa County/16015-CI – 9/30/2025
Original Council Award Date: 4/4/2016
Initial Contract Term: 4/4/2016 – 9/30/2018, renewed through 9/30/2021
Renewal Contract Term: 10/1/2021 – 9/30/2025

Possible Renewals: Renewal options subject to Maricopa County renewal and
Administrative review and approval

Funding Source: Library Services Department operating budget

Dollar Limit History

Original Council Award – 4/4/2016:	\$328,000.00
Council Approved Renewal – 11/1/2021:	<u>\$112,000.00</u>
Current Contract Value:	\$440,000.00
Dollar Limit Increase Request – 10/17/2022:	<u>\$140,000.00</u>
New Contract Value (Years 7 through 9):	<u>\$580,000.00</u>