

Meeting Minutes

November 7, 2024

The Housing and Community Development Advisory Board members meet for a Regular Meeting in the Council Chambers (lower level), 57 East 1st Street, on November 7, 2024, at 6:00 p.m.

BOARD MEMBERS PRESENT

Nicolle Karantinos (Chair)
Diana Yazzie Devine
Jayne Gunnison
Jennifer Hill
LaGrant Jackson
Walter Johnson
Jacob Martinez
Amanda Miller (Vice-Chair)
Habigail Nonthe Scott

MEMBERS ABSENT

Warren Williams (Excused)

STAFF PRESENT

Marcella Magallanez-Snow
Michele Payakovich
Constance Bachman

*1. Chair's call to order

Nicolle Karantinos calls the meeting to order at 6:00 p.m. Nicolie Karantinos welcomes new board member Jayne Gunnison. Roll call is completed.

*2. Approval of minutes of previous meetings as written

Minutes from October 3, 2024, Regular Board meeting.

It is moved by board member LaGrant Jackson seconded by board member Walter Johnson that the meeting minutes be approved.

Amanda Miller joins the meeting at 6:04 p.m.

Upon Tabulation of votes, it showed:

AYES – Devine, Gunnison, Hill, Jackson, Johnson, Karantinos, Martinez, Miller (Scott was not in attendance for the vote.)

NAYS – None

Carried unanimously.

*3. Items from citizens present

Members of the audience may address the Board on any item. State statute prohibits the Housing and Community Development Advisory Board (HCDAB) from discussing an item that is not on the agenda; however, the Board does listen to concerns and has staff follow up on any questions raised.

*4. Discussion and action items

*4-a. FY 25/26 Funding Process Schedule, and Key Dates

Michele Payakovich, Housing and Community Development Coordinator reviews the Annual Funding Application Process Schedule for Fiscal Year 2025/2026. She provides a brief overview covering key dates, the number of applications received for each funding source, and a list of agencies that applied; highlighting agencies that are new applicants this year. Michele also gives a high-level summary of the scoring tools and overview to the members of the Housing and Community Development Advisory board. The board hears, reviews, and discusses the information.

Abby joins the meeting at 6:09 p.m.

*4-b. Zoom Grants

Constance Bachman, Housing and Community Development Specialist provides instruction on how to use the ZoomGrants software and gives an overview including software modules and comment boxes. The Housing and Community Development Advisory Board hears, reviews, and discusses the information about ZoomGrants.

*5. Discuss the schedule of future meetings

*5-a. Future HCDAB Meetings

HCDAB Special Meeting – Dec. 10, 2024, 3:00 p.m., Upper-Level Council Chambers, 57 E. First Street, Mesa, 85201. Agency Presentations.

HCDAB Special Meeting – Dec. 12, 2024, 3:00 p.m., Upper-Level Council Chambers, 57 E. First Street, Mesa, 85201. Agency Presentations.

HCDAB Regular Meeting – Jan. 2, 2025 – Meeting Cancelled

HCDAB Regular Meeting – Feb. 6, 2025 – Meeting Cancelled

*6. Adjournment

Without objection, the Regular Housing and Community Development Advisory Board meeting is adjourned at 6:49 p.m.

It is moved by board member Amanda Miller, seconded by board member LaGrant Jackson that the meeting be adjourned.

The City of Mesa is committed to making its public meetings accessible. For accommodations, translation, or additional information, please contact Housing & Community Development – Marcy Magallanez-Snow at least 48 hours in advance of the meeting at (480) 644-3661 or AzRelay 7-1-1 for those who are deaf or hard of hearing.

Si necesita asistencia o traducción en español, favor de llamar al menos 48 horas antes de la reunión al 480-644-2767.

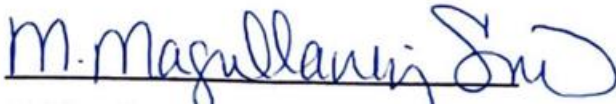
Upon Tabulation of votes, it showed:

AYES – Devine, Gunnison, Hill, Jackson, Johnson, Karantinos, Martinez, Miller, Scott

NAYS – None

Carried unanimously.

I hereby certify that the foregoing minutes are true and correct copy of the minutes of the Regular Meeting of the Housing and Community Development Advisory Board of Mesa, Arizona, held on the 7th day of November 2024. I further certify that the meeting was duly called and held and that a quorum was present.

A handwritten signature in blue ink that reads "M. Magallanez-Snow". The signature is written in a cursive style with a horizontal line underlining the first part of the name.

M. Magallanez-Snow, Management Assistant II

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