



City Council Report

Date: June 18, 2018
To: City Council
Through: Michael Kennington, Chief Financial Officer
From: Edward Quedens, Business Services Director
Matt Bauer, Procurement Administrator
Subject: Purchase of Equipment and Services to Upgrade the Digital Recording System for the Municipal Court as requested by the Information Technology Department (**Citywide**)

Recommendation

Council is requested to approve the award as recommended.

The Information Technology Department, Municipal Court and Purchasing recommend authorizing the purchase using the State of Arizona contract with ExhibitOne Corporation for \$30,777.39.

Background / Discussion

This purchase will provide an audio-visual system upgrade for the Municipal Court installing VIQ Solutions for nine courtrooms and a systems clock for the Rule 11 room.

The Municipal Court's current version of digital recording software used in the courtrooms, FTR Gold, is not compatible with Windows 10, therefore delaying completion of the Citywide upgrade. For the Record, Inc. (FTR) provided a quote to upgrade to their current Windows 10 compatible version, however, FTR has recently restructured and is no longer utilizing resellers on State contract. A comparable software solution, VIQ, is available through the State contract audio visual vendor, ExhibitOne Corporation.

Comparison research and demonstrations were conducted in coordination with the Information Technology Department, and quotes were obtained. The VIQ solution offers several additional benefits, including local support, integration capability with the Municipal Court's CMS system, and lower initial and ongoing maintenance costs. ExhibitOne and VIQ have agreed to guarantee pricing for 3 years lowering overall maintenance costs. Using the State contracted vendor, ExhibitOne, for the VIQ Solution, implementation and support is the best overall path to meet the Municipal Court's current and future needs.

Purchase Information

Action: Award
Procurement Type: Cooperative Contract Use
Contract Number: 2018222
Contracting Agency/Contract Number: State of Arizona/ADSP017-184596

Local Consideration: Policy did not apply to this procurement method

Funding Source: The purchase is funded in Restricted Programs Funds (Sustainability Fee)

AWARD RECOMMENDATION

Municipal Court Digital Recording System Upgrade per Contract Nos. 2018222 and State of Arizona ADSP017-184596, and Business Proposal (Digital Recording Software (VIQ) and Supporting Audiovisual Systems, Option C – Software as an Annual Service with New 4-Channel Mixer) dated 3/30/2018

VIQ Solutions Software as Annual Service (1 st Year Support)	\$14,040.00
Motu 4 Channel FireWire Preamp	\$3,903.75
Misc. Cable, Connectors, Hardware	\$450.00
Digital Clock for Specialty Court	\$416.00
Labor	\$10,200.00
Shipping	\$150.00
Estimated 8.05% Sales Tax	<u>\$1,617.64</u>
First-Year Project Total	<u>\$30,777.39</u>