



# City Council Report

**Date:** August 19, 2024  
**To:** City Council  
**Through:** Michael Kennington, Deputy City Manager/Chief Financial Officer  
**From:** Edward Quedens, Business Services Director  
Kristy Garcia, Procurement Administrator  
**Subject:** Use of a Cooperative Two-Year Term Contract with Renewal Options for Audio Visual Products and Services for Various Departments as requested by the Department of Innovation and Technology **(Citywide)**

## Recommendation

Council is requested to approve the award as recommended.

The Department of Innovation and Technology and Procurement Services recommends authorizing the purchase using the City of Tucson cooperative contract with Artisan Systems at \$1,500,000 annually, with an annual increase allowance of up to 5% or the adjusted Consumer Price Index

## Background / Discussion

This contract provides for City departments to install and upgrade/update conference rooms to meet their current and future technological needs as well as to maintain current public-facing spaces such as the Post and the Studios.

The Department of Innovation and Technology has utilized Artisan on a trial basis to upgrade small conference room spaces, with exceptional results. Artisan staff have shown a wealth of knowledge related to the products and have used that expertise to pair the right solutions with the needs of the space. Artisan has also conducted a large amount of work with other local governments, which have provided excellent references. The department believes Artisan will meet and exceed the City's expectations and requirements.

This City of Tucson cooperative contract has been competitively bid and meets the City's procurement requirements. Utilizing the Tucson contract allows the City to receive competitive pricing based on a formally solicited agreement. The City believes the pricing is fair and reasonable and soliciting for this product would not result in the City receiving more favorable pricing.

## Purchase Information

Action: Award  
Procurement Type: Cooperative Contract Use  
Contract Number: 2025021

Contracting Agency/Contract Numbers: City of Tucson/230149-01

Local Consideration: Policy did not apply to this procurement method

Initial Contract Term: 8/19/2024 to 8/16/2026

Possible Renewals: Up to a maximum of (2) years subject to Administrative review and approval

Funding Source: DoIT Lifecycle Funds