



City Council Report

Date: October 6, 2025
To: City Council
Through: Michael Kennington, Deputy City Manager/Chief Financial Officer
From: Edward Quedens, Business Services Director
Kristy Garcia, Procurement Administrator
Subject: Dollar Limit Increase to the Term Contract for Stagehand Temporary Worker Services for the Arts and Culture Department **(Citywide)**

Recommendation

The Arts and Culture Department and Procurement Services recommend increasing the dollar limit by \$125,000, from \$975,000 to \$1,100,000 annually, with UTP Productions, Inc.

Background / Discussion

This contract provides stagehand and production technicians for events at the Mesa Arts Center and Mesa Arts Center affiliated events throughout the City. Specifically, the vendor provides temporary event labor for the following jobs depending on the event need: stewards, riggers, fly rail operators, stage electricians, stage carpenters, audio technicians, props, personnel, video technicians, follow-sport operators, forklift operators, truck loaders, wardrobe personnel, and hair and makeup artists. These roles support performers as needed. The City recovers associated costs through event revenues, making this a pass-through reimbursement. If an event is canceled, or extra support is not needed, the contract is not utilized.

An increase is necessary due to a rise in the contractor rates as well as expected higher contract volume and usage.

Purchase Information

Action: Amendment
Procurement Type: Request for Proposals
Contract Number: 2023010
Initial Contract Term: Three years
Possible Renewals: Up to a maximum of one year subject to Administrative review and approval
Funding Source: Arts and Culture General Fund operating budget

Dollar Limit History

Original Award Amount (10/17/2022):	\$500,000.00
Council Approved Increase (6/19/2023):	<u>\$300,000.00</u>
New Contract Value (Year 2):	\$800,000.00
Council Approved Increase (7/1/2025):	<u>\$175,000.00</u>
New Contract Value (Year 3):	\$975,000.00

This Increase Request:	<u>\$125,000.00</u>
New Annual Contract Value:	\$1,100,000.00