



# City Council Report

**Date:** July 9, 2018  
**To:** City Council  
**Through:** Michael Kennington, Chief Financial Officer  
**From:** Edward Quedens, Business Services Director  
Matt Bauer, Procurement Administrator  
**Subject:** One-Year Term Contract for Locks, Door Hardware and Other Parts as requested by the Parks Recreation and Community Facilities Department  
**(Citywide)**

## Recommendation

Council is requested to approve the award as recommended.

The Parks Recreation and Community Facilities Department and Purchasing recommend authorizing the contract using the State of Arizona cooperative contract with Intermountain Lock and Security at \$75,000.00, based on estimated usage.

## Background

This contract will provide locks, door hardware and other parts to be used when performing repairs or replacements in city facilities.

The State of Arizona contract was competitively bid and provides discounts off list price ranging from 5 to 62%. Due to volume pricing in this state contract, it's unlikely that issuing a formal bid would result in lower prices. This cooperative contract is particularly useful since it includes products and manufacturers the City currently uses.

## Purchase Information

Action: Award  
Procurement Type: Cooperative Contract Use  
Contract Number: 2018241  
Local Consideration: Policy did not apply to this procurement method  
Protests Received: None  
Funding Source: The purchase is funded in the Parks Recreation and Community Facilities Department – Facilities Maintenance operating budget