



City Council Report

Date: May 6, 2019
To: City Council
Through: Michael Kennington, Chief Financial Officer
From: Edward Quedens, Business Services Director
Matt Bauer, Procurement Administrator
Subject: One-Year Renewal with a One-Year Renewal Option to the Term Contract for Large Format Commercial Printing for the Business Services Department
(Citywide)

Recommendation

Council is requested to approve the contract renewal as recommended.

The Business Services Department and Purchasing recommend authorizing the renewal with ARC Document Solutions; and Perkinson Reprographics Inc. dba PRI Graphics (a Mesa business); at \$96,200.00 annually, with an annual increase allowance of up to 5% or the adjusted Producer Price Index.

Background / Discussion

This contract is used to print large format printing projects that Print Services does not have the equipment to complete, or it is not economically possible. Vendors provide printed materials such as: flatbed printed items, clings, posters/banners and oversized banners. It is cost effective having these printed items on contract for the City.

ARC Document Solutions, and PRI Graphics (a Mesa business), agreed to renew the contract under the same terms, conditions and current pricing. The City has been satisfied with each vendor's performance. Rebidding this contract would likely expose the City to higher prices for these services. This contract continues to be advantageous to the City and it is in the City's best interest to renew the contract.

Purchase Information

Action: Renewal (1st of 2 possible)
Procurement Type: Request for Proposals
Contract Number: 2016120
Responses Received: 5
Original Council Award Date: 5/16/2016
Initial Contract Term: Three years
Funding Source: Individual City Department's operating budget

RENEWAL RECOMMENDATION

Large Format Commercial Printing per Agreement No. 2016120

ARC Document Solutions - Phoenix, AZ

Group A – Flat Bed

Perkinson Reprographics Inc. dba PRI Graphics - Mesa, AZ

Groups B – Clings, C – Posters/Banners, and D – Oversized Banners

Annual Contract Amount: \$96,200.00