



# City Council Report

**Date:** October 17, 2022  
**To:** City Council  
**Through:** Michael Kennington, Deputy City Manager/Chief Financial Officer  
**From:** Edward Quedens, Business Services Director  
Kristy Garcia, Procurement Administrator  
**Subject:** Use of a Cooperative Contract for a Four-Month Term Contract with Two Years of Renewal Options for Water and Wastewater Laboratory Supplies for the Water Resources Department **(Citywide)**

## Recommendation

Council is requested to approve the award as recommended.

The Water Resources Department and Purchasing recommend authorizing the purchase using the City of Goodyear cooperative contract with USA BlueBook at \$100,000 annually, with an annual increase allowance of up to 5%, or the adjusted Consumer Price Index.

## Background / Discussion

This contract provides laboratory consumables, supplies, and equipment for the Water Resources Department's Compliance Laboratory and the City's two (2) water treatment plants and three (3) water reclamation plants.

The City of Goodyear cooperative contract has been competitively bid and meets the City's procurement requirements. Its contract with USA Bluebook offers various discounts off a range of listed products in their catalog, including a 4% discount off additional items not listed in their price sheet. This contract will allow the department to address its immediate needs and supplement our existing cooperative contracts.

## Purchase Information

Action: Award

Procurement Type: Cooperative Contract Use

Contract Number: 2023083

Contracting Agency/Contract Number: City of Goodyear/CON-5430-A2-20

Local Consideration: Policy did not apply to this procurement method

Protests Received: None

Initial Contract Term: Four Months (10/17/2022 to 2/9/2023)

Possible Renewals: Up to a maximum of two years subject to Administrative review and approval

Funding Source: Water and Wastewater Enterprise Fund – Operations and Maintenance and Greenfield Joint Venture Fund – Operations and Maintenance